

Senate Engrossed

election officer certification training; yearly

State of Arizona
Senate
Fifty-seventh Legislature
First Regular Session
2025

CHAPTER 157
SENATE BILL 1319

AN ACT

AMENDING SECTION 16-407, ARIZONA REVISED STATUTES; RELATING TO CONDUCT OF ELECTIONS.

(TEXT OF BILL BEGINS ON NEXT PAGE)

1 Be it enacted by the Legislature of the State of Arizona:

2 Section 1. Section 16-407, Arizona Revised Statutes, is amended to
3 read:

4 16-407. Election officers; qualifications; certificates;
5 certification programs; plan; exemption; election
6 training fund

7 A. Except as provided in subsection E of this section, a person may
8 not perform the duties or exercise the authority of an election officer or
9 of the clerk of the board of supervisors or the county recorder in
10 performance of election duties in or on behalf of any county unless, **FOR**
11 **PERSONS WHO ARE CERTIFIED IN ODD-NUMBERED YEARS**, the person is the holder
12 of an election officer's certificate issued by the secretary of state
13 before January 1 of each general election year **AND, FOR PERSONS WHO ARE**
14 **CERTIFIED IN EVEN-NUMBERED YEARS, THE PERSON IS CERTIFIED BEFORE JUNE 1 OF**
15 **THAT EVEN-NUMBERED YEAR. AN ELECTION OFFICER'S CERTIFICATE EXPIRES ON**
16 **DECEMBER 31 IN THE YEAR AFTER THE GENERAL ELECTION.**

17 B. The secretary of state shall provide for the examination of
18 applicants for election officer certificates. The secretary of state may
19 not issue a certificate to a person who has not demonstrated to the
20 satisfaction of the secretary of state that the person is competent to
21 perform the work of an election officer or of the clerk of the board of
22 supervisors or the county recorder in the performance of election duties.

23 C. The secretary of state shall provide for election officer
24 certification programs of which successful completion by a person attests
25 to the attendance at, participation in and completion of a course of
26 instruction in the technical, legal and administrative aspects of
27 conducting elections within this state.

28 D. On or before December 31 of each year ~~of a general election~~, the
29 secretary of state shall submit an election officer education, training
30 and certification plan to the president of the senate and the speaker of
31 the house of representatives. The plan shall outline the achievements and
32 problems of the ~~previous two year~~ period **SINCE THE MOST RECENT REPORT** and
33 specify the expected education, training and certification activities of
34 the coming ~~two year period~~ **YEAR.**

35 E. Subsection A of this section does not apply to elected
36 officials, clerical and secretarial personnel, counting center personnel
37 and precinct election board members and election officials in cities or
38 towns.

39 F. For city and town employees who work on elections, the city or
40 town may train its own employees if the city or town training program is
41 approved by the secretary of state or, if the city or town chooses to
42 enroll the city or town employees in the certification program prescribed

1 by this section, the city or town shall reimburse the secretary of state
2 for the costs of conducting the training. An election training fund is
3 established consisting of monies received pursuant to this subsection.
4 The secretary of state shall administer the fund. Monies in the fund are
5 continuously appropriated and the secretary of state shall use monies in
6 the fund to pay the costs of training officials from cities and towns
7 pursuant to this subsection.

APPROVED BY THE GOVERNOR MAY 12, 2025.

FILED IN THE OFFICE OF THE SECRETARY OF STATE MAY 12, 2025.