

## STRATEGIC PLANNING TIMELINE

<b>FY 2005</b>	
September 1, annually  (9/1/04)	<p>Strategic planning documents are submitted:</p> <ul style="list-style-type: none"> <li>• Each agency submits to OSPB and the JLBC Staff its <i>agencywide</i> operating plan for the current and next 2 fiscal years (next 1 year if annual budget unit). The agency develops an operating plan for each program, but submits these only if required for a Strategic Program Area Review (SPAR).</li> <li>• Each agency submits a list of its programs to OSPB. For each program, the list shall include a description, mission statement, goals, performance measures that emphasize results, and budgetary data for the prior, current, and ensuing fiscal year(s).</li> <li>• Agencies submit information technology plans to Government Information Technology Agency.</li> </ul>
January 1, annually  (1/1/05)	<p>Annual budget units submit 5-year Strategic Plans:</p> <ul style="list-style-type: none"> <li>• Each annual budget develops 5-year plan with strategic issues, mission statement description, goals, strategies and resource assumptions including the number of full time equivalent positions and budgetary data.</li> <li>• Plans submitted to OSPB and JLBC Staff and posted on agency Website.</li> </ul>
January 1 in odd-numbered years  (1/1/05)	<p>Next SPAR topics are determined:</p> <ul style="list-style-type: none"> <li>• The JLBC determines those program areas to be subject to SPAR. By January 1 of each odd-numbered year, the JLBC Staff, in consultation with OSPB, shall recommend to the JLBC a list of program areas suggested for the SPAR process. Agencies also may submit SPAR candidates.</li> </ul>
Legislative session, annually (2005 legislative session)	<p>Legislature considers 5-year Strategic Plans:</p> <ul style="list-style-type: none"> <li>• Annual budget units' 5-year strategic plans reviewed by Senate and House Appropriations Committees.</li> </ul>
June 1 in odd-numbered years  (6/1/05)	<p>SPAR self-assessments are prepared for consideration in FY 2006:</p> <ul style="list-style-type: none"> <li>• Each agency subject to SPAR submits a self-assessment of its SPAR program(s) to the JLBC Staff and OSPB. The self-assessment shall address the efficiency and effectiveness of each program operation and whether its current operation is consistent with the original legislative intent.</li> </ul>
<b>FY 2006</b>	
September 1, annually (9/1/05)	<p>Strategic planning documents are submitted:</p> <ul style="list-style-type: none"> <li>• Same as in FY 2005, except that all agencies' operating plans are for the prior, current, and next fiscal year.</li> </ul>
January 1, annually (1/1/06)	<p>Annual budget units submit 5-year strategic plans:</p> <ul style="list-style-type: none"> <li>• Same as in FY 2005.</li> </ul>
January 1 in even-numbered years  (1/1/06)	<p>SPAR reports are prepared:</p> <ul style="list-style-type: none"> <li>• JLBC Staff and OSPB evaluate selected program areas according to agreed upon SPAR factors. JLBC Staff and OSPB jointly produce a report of their findings and recommendations for whether to retain, eliminate or modify funding and related statutory references for the programs that are subject to SPAR. Reports submitted to the President of the Senate, the Speaker of the House of Representatives, and the Governor. The findings and recommendations shall include a description of personnel, facilities, equipment and funding of the strategic program area by all budget units or entities and shall address the views of the 2 offices on the program's efficiency, effectiveness and necessity and, if applicable, whether the program area should be consolidated into one budget unit.</li> </ul>
5 days after Legislature convenes in even-numbered years  (1/17/06)	<p>Strategic planning documents are printed:</p> <ul style="list-style-type: none"> <li>• OSPB prints a Master List of programs that are performed or overseen by state government. In consultation with the JLBC Staff, OSPB may modify the list of programs submitted by each agency. The Master List shall include the program or agency description, mission statement strategic issues, goals, performance measures, and budgetary data. The list shall include all programs that are administered jointly by 2 or more budget units.</li> </ul>
Legislative session in even-numbered years  (2006 legislative session)	<p>Legislature considers SPARs:</p> <ul style="list-style-type: none"> <li>• The Speaker of the House of Representatives and the President of the Senate assign all SPARs to the Appropriations Committees. The Speaker and President may additionally assign each SPAR to a standing committee.</li> <li>• The assigned standing committee shall hold at least 1 public hearing for the purpose of receiving public input and developing recommendations to the Appropriations Committees whether to retain, eliminate or modify funding and related statutory references for the strategic program area subject to review. If the Speaker and President choose not to assign the SPAR to an additional standing committee the Appropriations Committee shall hold at least 1 public hearing.</li> </ul>
Legislative session, annually (2006 legislative session)	<p>Legislature considers 5-year Strategic Plans:</p> <ul style="list-style-type: none"> <li>• Same as in FY 2005.</li> </ul>