

Department of Economic Security
Administration

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DESCRIPTION	FY 2003	FY 2004	FY 2005	
	ACTUAL	ESTIMATE	OSPB	JLBC
OPERATING BUDGET				
<i>Full Time Equivalent Positions</i>	290.3	277.0		277.0
Personal Services	11,568,900	11,141,700		11,141,700
Employee Related Expenditures	2,725,000	2,922,200		2,922,200
Professional and Outside Services	448,400	208,000		208,000
Travel - In State	114,300	167,100		167,100
Travel - Out of State	22,800	42,400		42,400
Other Operating Expenditures	15,347,100	16,170,900		16,170,900
Equipment	939,800	1,455,600		1,455,600
OPERATING SUBTOTAL	31,166,300	32,107,900		32,107,900
SPECIAL LINE ITEMS				
Finger Imaging	551,400	778,100		778,100
Lease Purchase Equipment	2,036,600	2,247,700		2,247,700
Public Assistance Collections	383,200	407,900		407,900
Attorney General Legal Services	554,500	550,400		550,400
PROGRAM TOTAL	34,692,000	36,092,000		36,092,000
FUND SOURCES				
General Fund	26,576,000	27,656,100		27,656,100
<u>Other Appropriated Funds</u>				
Child Abuse Prevention Fund	5,000	0		0
Federal CCDF Block Grant	1,232,200	1,062,700		1,062,700
Federal TANF Block Grant	6,185,900	5,295,000		5,295,000
Public Assistance Collections Fund	245,400	446,800		446,800
Special Administration Fund	58,000	544,500		544,500
Spinal and Head Injuries Trust Fund	98,200	86,900		86,900
Statewide Cost Allocation Plan Fund	0	1,000,000		1,000,000
Workforce Investment Act Grant	291,300	0		0
SUBTOTAL - Other Appropriated Funds	8,116,000	8,435,900		8,435,900
SUBTOTAL - Appropriated Funds	34,692,000	36,092,000		36,092,000
Other Non-Appropriated Funds	10,700	10,700		10,700
Federal Funds	75,721,800	67,655,800		67,655,800
TOTAL - ALL SOURCES	110,424,500	103,758,500		103,758,500

CHANGE IN FUNDING SUMMARY

FY 2004 to FY 2005 JLBC

	\$ Change	% Change
General Fund	0	0.0%
Other Appropriated Funds	0	0.0%
Total Appropriated Funds	0	0.0%
Non Appropriated Funds	0	0.0%
Total - All Sources	0	0.0%

COST CENTER DESCRIPTION — This cost center includes the Office of the Director, the Division of Employee Services and Support, the Division of Business and Finance, the Division of Technology Services, and the Division of Policy and Program Development. The cost center provides departmentwide administrative, research and evaluation, financial and computer automation support.

PERFORMANCE MEASURES	FY 2003 Appropriation	FY 2003 Actual	FY 2004 Appropriation	FY 2005 Recommend.
• Customer satisfaction ratings based on annual survey (Scale 1-5)				
Office of Personnel Management	3	3.69	3.7	3.75
Office of Management Development	3	4.3	4.6	4.6
Office of Appellate Services Administration	4	4.2	4.3	4.3
Office of Technology Services	3	4.0	4.4	4.4
• % of Information Technology service help calls requests resolved in 1 day	95	76.3	78.5	83.5
• Cost per dollar to recover overpayments	.10	.10	.10	.10
• % of agency staff turnover	15.6	16.5	15.2	15.2
• Administration as a % of total cost	5.1	7.2	8.0	8.0

RECOMMENDED CHANGES FROM FY 2004

Operating Budget

The JLBC recommends \$32,107,900 for the operating budget in FY 2005. This amount includes:

General Fund	\$25,258,000
Federal Temporary Assistance for Needy Families (TANF) Block Grant	4,041,000
Federal Child Care and Development Fund (CCDF) Block Grant	1,047,500
Public Assistance Collections Fund	130,000
Special Administration Fund	544,500
Spinal and Head Injuries Trust Fund	86,900
Statewide Cost Allocation Plan Fund	1,000,000

These amounts would fund the following adjustments:

Lease Costs	GF	\$ 0
	OF	0

The JLBC recommends no change from the General Fund for increased lease costs. The agency would absorb a FY 2005 lease increase of \$312,000 within their Other Operating Expenditures. Within its budget, the agency has the discretion to shift these monies from other line items.

The JLBC also recommends no change from Other Funds for increased lease costs. The agency would absorb a FY 2005 lease increase of \$91,000 from the federal TANF Block Grant and \$3,300 from the federal CCDF Block Grant.

Special Line Items

Finger Imaging

The JLBC recommends \$778,100 for Finger Imaging in FY 2005. This amount includes \$488,200 from the General Fund and \$289,900 from the TANF Block Grant. These amounts are unchanged from FY 2004.

Monies in this line item are used for training users on and modifying the Finger Imaging program. Every adult applicant, adult recipient, or eligible minor parent of

General Assistance, Food Stamps, and TANF Cash Benefits must have their finger imaged as a condition of eligibility. The recommended amount includes 1.4 GF and 0.7 TANF FTE Positions.

Lease Purchase Equipment

The JLBC recommends \$2,247,700 for Lease Purchase Equipment in FY 2005. This amount includes \$1,602,700 from the General Fund and \$645,000 from the TANF Block Grant. These amounts are unchanged from FY 2004. This line item funds annual lease-purchase payments or rental agreements of computer equipment for automation projects.

Public Assistance Collections

The JLBC recommends \$407,900 for Public Assistance Collections in FY 2005. This amount includes \$230,100 from the Public Assistance Collections Fund (PACF) and \$177,800 from the TANF Block Grant. These amounts are unchanged from FY 2004.

The line item funds improved public assistance collection activities. A.R.S. § 46-295 requires 25% of repaid erroneous public assistance benefits to be deposited into the PACF. The recommended amount includes 7 FTE Positions, of which 2.6 are funded from TANF and 4.4 are funded from PACF.

Attorney General Legal Services

The JLBC recommends \$550,400 for Attorney General Legal Services in FY 2005. *Table 1* below outlines the amount of funding and FTE Positions from each of the line item's 4 fund sources. These amounts are unchanged from FY 2004.

The line item funds Attorney General Legal Services for the department in areas besides child welfare and child support.

Table 1		
Fund Source	Appropriation	FTE
GF	\$307,200	4.6
TANF	141,300	2.4
CCDF	15,200	0.1
PACF	<u>86,700</u>	<u>2.0</u>
Total	\$550,400	9.1

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JLBC RECOMMENDED FORMAT — Operating Lump Sum with Special Line Items by Program

JLBC RECOMMENDED FOOTNOTES

Standard Footnotes

In accordance with A.R.S. § 35-142.01, the Department of Economic Security shall remit to the Department of Administration any monies received as reimbursement

from the federal government or any other source for the operation of the Department of Economic Security West Building and any other building lease-purchased by the State of Arizona in which the Department of Economic Security occupies space. The Department of Administration shall deposit these monies in the state General Fund.

In accordance with A.R.S. § 38-654, the Department of Economic Security shall transfer to the Department of Administration for deposit in the Special Employee Health Insurance Trust Fund any unexpended state General Fund monies at the end of each fiscal year appropriated for employer health insurance contributions.

SUMMARY OF FUNDS - SEE AGENCY SUMMARY

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