

**DEPARTMENT OF TRANSPORTATION - ADMINISTRATION**

A.R.S. § 28-101

<b>Other Appropriated Funds</b>	<b>FY 1998 Actual</b>	<b>FY 1999 Estimate</b>	<b>FY 2000 Approved</b>	<b>FY 2001 Approved</b>
FTE Positions	498.0	716.0	723.0 <sup>1/</sup>	727.0 <sup>1/</sup>
Personal Services	17,200,500	16,492,100	17,080,100	17,558,300
Employee Related Expenditures	3,747,900	3,692,700	3,729,300	3,912,100
Professional and Outside Services	890,200	985,600	985,600	985,600
Travel - In State	198,000	154,800	154,800	154,800
Travel - Out of State	100,200	34,400	34,400	34,400
Other Operating Expenditures	8,393,500	12,305,300	18,821,800	18,821,800
Equipment	4,376,100	218,000	4,981,800	5,299,300
<b>Operating Subtotal</b>	<b>34,906,400</b>	<b>33,882,900</b>	<b>45,787,800</b>	<b>46,766,300</b>
Risk Management Premium	8,266,000	9,024,400	0	0
Computer Network Upgrade	0	138,600	0	0
Mainframe Peripherals Upgrade	0	101,700	0	0
Attorney General Legal Services	0	1,885,200	1,934,300 <sup>2/</sup>	1,971,300 <sup>2/</sup>
Transportation Department Equipment Fund	0	30,821,300	30,665,000	30,894,400
<b>Total Appropriations</b>	<b>43,172,400</b>	<b>75,854,100</b>	<b>78,387,100<sup>3/</sup></b>	<b>79,632,000<sup>3/</sup></b>
<b>Fund Summary</b>				
State Highway Fund	43,134,500	44,989,600	47,598,900	48,613,200
Transportation Department Equipment Fund	0	30,821,300	30,743,000	30,972,400
Air Quality Fund	37,900	43,200	45,200	46,400
<b>Total Appropriations</b>	<b>43,172,400</b>	<b>75,854,100</b>	<b>78,387,100</b>	<b>79,632,000</b>

**Program Description** — Administration establishes and provides policy, guidance and overall direction to the department. It provides financial, data processing and administrative support for the department, including audit and analysis, community relations, affirmative action, and legal assistance.

**Net Equipment Change** — The approved FY 2000 amount includes a transfer of \$902,000 to Administration from the rest of the department to centralize funding, acquisition and control of replacement personal computer equipment under the department's central administration. The \$902,000 transferred includes \$438,000 from Highways, \$133,500 from Highway Maintenance, and \$330,500 from MVD. In addition, the approved FY 2000 amount moves \$78,000 within Administration from the Transportation Department Equipment Fund Special Line Item to the operating budget for replacement personal computer equipment. This makes a total of \$1,165,000 available in Administration starting in FY 2000 for replacement personal computer equipment departmentwide, including \$902,000 transferred from other sections, \$185,000 currently in the Administration operating budget, and \$78,000 transferred to the operating budget from the Transportation Department Equipment Fund Special Line Item. This amount is continued in FY 2001.

**Personal Computer Replacement and Maintenance** — The approved FY 2000 amount includes 6 network specialists and \$2,945,900, including increases of \$2,701,800 for the second year of the department's 4-year plan to replace its personal computers, and \$244,100 for the network specialists. The approved FY 2001 amount includes a further increase of \$168,200 for 4 additional network specialists. A total of \$3,866,800 would be available for personal computer replacement in each of FY 2000 and FY 2001, after adding \$1,165,000 already available for this purpose in the Administration Equipment Line Item.

**Wide Area Network Upgrade** — The approved FY 2000 amount includes of \$835,700 to upgrade hardware and software for the department's wide area computer network, which is the first of 3 installment/purchase payments. The approved FY 2001 amount includes a further increase of

<sup>1/</sup> Includes 247 FTE Positions funded from Special Line Items in FY 2000 and FY 2001.  
<sup>2/</sup> Includes an adjustment for Office of the Attorney General legal services. (See the Salary Adjustment table at the front of this report for more information.)  
<sup>3/</sup> General Appropriation Act funds are appropriated as a Lump Sum for the Program.

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\$280,500 to continue financing the project. Government Information Technology Agency approval is required before the project proceeds.

**Phone System** — The approved FY 2000 amount includes one-time funding of \$35,000 for Equipment to replace the phone system at the Flagstaff office.

**Mainframe Lease** — The approved FY 2000 amount includes a reduction of \$(29,000) for a new 2-year lease of an upgraded mainframe and software. In FY 2001, this amount is increased by \$72,000. Government Information Technology Agency approval is required before the project proceeds.

**Transfer Accounting Position** — The approved FY 2000 amount includes the transfer of \$22,700 and 1 accounting technician to Administration's cash receipts accounting unit from the Motor Vehicle Division. This amount is continued in FY 2001.

**Risk Management Premium** — The approved FY 2000 amount from the State Highway Fund moves funding for the payment of the Arizona Department of Administration's risk management premium from a Special Line Item to the operating budget. This amount is continued in FY 2001.

**Computer Network Upgrade** — The approved FY 2000 amount from the State Highway Fund moves funding to upgrade the department's wide area computer network from a Special Line Item to the operating budget. This amount is continued in FY 2001.

**Mainframe Peripherals Upgrade** — The approved FY 2000 amount from the State Highway Fund moves funding to upgrade the department's mainframe computer peripheral equipment and its uninterruptible power supply from a Special Line Item to the operating budget. This amount is continued in FY 2001.

**Attorney General Legal Services** — The approved FY 2000 amount from the State Highway Fund includes an increase of \$86,600 for indirect costs incurred by the Attorney General in providing legal services to the department. This amount is continued in FY 2001. This Special Line Item is to be transferred to the Attorney General's Intergovernmental Service Agreement Fund, for the costs of transportation attorneys and related staff which are supervised by the Attorney General but have historically been included in the department's budget.

**Transportation Department Equipment Fund** — The approved FY 2000 amount from the Transportation Department Equipment Fund includes 247 FTE Positions and is used to maintain and replace the department's fleet of vehicles, trucks and specialty equipment. This amount is continued in FY 2001.

**Excess Balance Transfers:** Transportation Department Equipment Fund — Laws 1999, Chapter 6, 1<sup>st</sup> Special Session transfers \$500,000 from the Transportation Department Equipment Fund to the Department of Public Safety's Arizona Highway Patrol Fund in FY 1999. Chapter 6 transfers an additional \$500,000 from the Transportation Department Equipment Fund to the Department of Public Safety's Arizona Highway Patrol Fund in FY 2001. The monies in the Equipment Fund are from charges for equipment rental and related activities. The fund is used to run the department's motor pool, and to buy and maintain its vehicles and equipment. The FY 1998 fund balance was \$4,090,300.

Arizona Highways Magazine Fund — Laws 1999, Chapter 6, 1<sup>st</sup> Special Session transfers \$500,000 from the Arizona Highways Magazine Fund to the Department of Public Safety's Arizona Highway Patrol Fund in FY 1999. Chapter 6 transfers an additional \$500,000 from the Arizona Highways Magazine Fund to the Department of Public Safety's Arizona Highway Patrol Fund in FY 2001. The monies in the fund are from the sale of subscriptions to Arizona Highways Magazine and related products. The fund is used to produce and sell Arizona Highways Magazine and related products. The FY 1998 fund balance was \$4,177,900