

## Arizona Department of Administration

	FY 2010 ACTUAL	FY 2011 ESTIMATE	FY 2012 BASELINE
<b>OPERATING BUDGET</b>			
<i>Full Time Equivalent Positions</i>	730.7	724.7	724.7
Personal Services	24,254,900	26,996,900	26,996,900
Employee Related Expenditures	9,803,000	11,398,400	11,398,400
Professional and Outside Services	3,694,800	4,661,900	4,661,900
Travel - In State	253,500	311,200	311,200
Travel - Out of State	15,100	20,200	20,200
Other Operating Expenditures	26,607,000	29,975,500	29,975,500
Equipment	2,392,000	5,982,500	5,982,500
<b>OPERATING SUBTOTAL</b>	<b>67,020,300</b>	<b>79,346,600</b>	<b>79,346,600</b>
<b>SPECIAL LINE ITEMS</b>			
<b>Facilities Management</b>			
Relocation	53,600	0	0
Utilities	7,311,700	7,975,600	7,975,600
<b>Financial Services</b>			
Arizona Financial Information System	1,113,700	0	0
County Attorney Immigration Enforcement	715,000	1,213,200	1,213,200
ENSCO	2,867,300	2,862,800	2,862,800
Federal Legal Services Payback	1,700,000	0	0
Named Claimants	101,600	0	0
<b>Human Resources</b>			
Employee Wellness Program	218,500	0	0
Human Resources Information Solution COP	4,318,400	4,749,700	4,749,700
<b>Information Technology Services</b>			
Telecommunications Lease Payment	851,700	425,900	0
<b>Risk Management</b>			
External Legal Services	2,681,100	0	0
Non-Legal Related Expenditures	2,124,100	0	0
Risk Management Administrative Expenses	0	8,746,100	8,746,100
Risk Management Losses and Premiums	30,061,800	45,371,300	43,480,200
Workers' Compensation Losses and Premiums	22,323,000	30,112,300	30,620,200
<b>Support Services</b>			
State Surplus Property Sales Proceeds	587,300	1,260,000	1,260,000
<b>AGENCY TOTAL</b>	<b>144,049,100</b>	<b>182,063,500</b>	<b>180,254,400</b>
<b>FUND SOURCES</b>			
General Fund	18,799,900	17,734,300	17,308,400
<u>Other Appropriated Funds</u>			
Air Quality Fund	696,600	714,100	714,100
Automation Operations Fund	18,200,700	18,944,200	18,944,200
Capital Outlay Stabilization Fund	14,988,600	17,348,200	17,348,200
Corrections Fund	428,700	564,000	564,000
Federal Surplus Materials Revolving Fund	99,800	458,700	458,700
Motor Vehicle Pool Revolving Fund	7,434,400	10,515,200	10,515,200
Personnel Division Fund	12,551,300	13,975,100	13,975,100
Risk Management Revolving Fund	64,113,500	92,389,100	91,005,900
Special Employee Health Insurance Trust Fund	3,706,500	5,182,700	5,182,700
State Surplus Materials Revolving Fund	1,568,800	2,397,600	2,397,600
Telecommunications Fund	1,460,300	1,840,300	1,840,300
SUBTOTAL - Other Appropriated Funds	125,249,200	164,329,200	162,946,000
<b>SUBTOTAL - Appropriated Funds</b>	<b>144,049,100</b>	<b>182,063,500</b>	<b>180,254,400</b>

	FY 2010 ACTUAL	FY 2011 ESTIMATE	FY 2012 BASELINE
Other Non-Appropriated Funds	897,873,600	923,106,300	987,316,200
Federal Funds	2,172,500	6,752,300	4,877,800
<b>TOTAL - ALL SOURCES</b>	<b>1,044,095,200</b>	<b>1,111,922,100</b>	<b>1,172,448,400</b>

**AGENCY DESCRIPTION** — The department provides centralized general support services to state agencies, including accounting, financial, purchasing, building and grounds maintenance, personnel, information technology, Capitol Police, motor pool, travel reduction, and risk management services.

**Operating Budget**

The Baseline includes \$79,346,600 and 724.7 FTE Positions from the operating budget in FY 2012. These amounts consist of:

	<b>FY 2012</b>
General Fund	\$12,606,700
Air Quality Fund	714,100
Automation Operations Fund	18,944,200
Capital Outlay Stabilization Fund	9,998,300
Corrections Fund	564,000
Federal Surplus Materials Revolving Fund	458,700
Motor Vehicle Pool Revolving Fund	10,515,200
Personnel Division Fund	9,225,400
Risk Management Revolving Fund	8,159,400
Special Employee Health Insurance Trust Fund	5,182,700
State Surplus Materials Revolving Fund	1,137,600
Telecommunications Fund	1,840,300

These amounts are unchanged from FY 2011.

**Facilities Management**

**Utilities**

The Baseline includes \$7,975,600 for Utilities in FY 2012. This amount consists of:

General Fund	625,700
Capital Outlay Stabilization Fund	7,349,900

These amounts are unchanged from FY 2011.

This line item funds utility charges, including electric, water, gas, and garbage disposal, for buildings located on the Capitol Mall and the Tucson Office Complex.

**Financial Services**

**County Attorney Immigration Enforcement**

The Baseline includes \$1,213,200 from the General Fund for County Attorney Immigration Enforcement in FY 2012. This amount is unchanged from FY 2011.

The FY 2012 appropriation is for distribution to the Maricopa County Attorney for the purpose of enforcement of the provisions in A.R.S. § 23-212 that prohibit an employer from knowingly employing unauthorized immigrants and general enforcement of immigration related matters.

**ENSCO**

The Baseline includes \$2,862,800 from the General Fund for ENSCO in FY 2012. This amount is unchanged from FY 2011.

Monies in this line item are used to pay the lease-purchase requirements for acquisition of the ENSCO site. Laws 1991, Chapter 282 authorized the simultaneous sale and lease-purchase of state properties to fund this appropriation. In October 1991, the Arizona Department of Administration (ADOA) issued a 20-year, \$54,514,200 Certification of Participation (COP) in which portions of the adult prison complex at Florence were used as collateral. (Please see the FY 2011 Appropriations Report for more details.) The COP will be paid off in August of 2011, which is FY 2012. FY 2012 savings from the payment being cut in half are incorporated in the statewide portion of the Baseline. (Please see the Capital Outlay ADOA Building System narrative for more information.)

**Human Resources**

**Human Resources Information Solution COP**

The Baseline includes \$4,749,700 from the Personnel Division Fund for the Human Resources Information Solution (HRIS) COP in FY 2012. This amount is unchanged from FY 2011.

This line item funds semi-annual payments made on the \$35,000,000 12-year COP issued to fund HRIS.

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**Information Technology Services**

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**Telecommunications Lease Payment**

The Baseline includes no funding for the Telecommunications Lease Payment in FY 2012. FY 2012 adjustments would be as follows:

**Lease Payment Decrease            GF            (425,900)**

The Baseline includes a decrease of \$(425,900) from the General Fund to eliminate the lease payment in FY 2012.

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**Risk Management**

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**Risk Management Administrative Expenses**

The Baseline includes \$8,746,100 from the Risk Management Fund for Risk Management Administrative Expenses in FY 2012. This amount is unchanged from FY 2011.

This line item funds financial and actuarial analyses, relevant investigations, and related travel. This line item also funds legal representation from outside the Office of the Attorney General.

**Risk Management Losses and Premiums**

The Baseline includes \$43,480,200 from the Risk Management Revolving Fund for Risk Management Losses and Premiums in FY 2012. FY 2012 adjustments would be as follows:

**Risk Management Losses            OF            (1,891,100)**

The Baseline includes a decrease of \$(1,891,100) from the Risk Management Revolving Fund for an estimated decrease in Risk Management Losses and Premiums in FY 2012. This decrease is a result of an independent actuarial review of the department's claim history and exposure.

This line item represents estimated payments for liability and property settlements, medical expenses, and supplemental insurance premiums. An actuarial study annually updates the projected loss exposures.

**Workers' Compensation Losses and Premiums**

The Baseline includes \$30,620,200 from the Risk Management Revolving Fund for Workers' Compensation Losses and Premiums in FY 2012. FY 2012 adjustments would be as follows:

**Losses and Premiums Increase    OF            507,900**

The Baseline includes an increase of \$507,900 from the Risk Management Revolving Fund for an estimated

increase in Workers' Compensation Losses and Premiums in FY 2012. This increase is a result of an independent actuarial review of the department's claim history and exposure.

This line item accounts for the state's liability in workplace injuries. The funding represents payments for workers' compensation beneficiaries, hospital and medical expenses, and supplemental insurance premiums. An actuarial study annually updates the projected loss exposures.

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**Support Services**

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**State Surplus Property Sales Proceeds**

The Baseline includes \$1,260,000 from the State Surplus Materials Revolving Fund for State Surplus Property Sales Proceeds in FY 2012. This amount is unchanged from FY 2011.

This line item separates surplus sales proceeds returned to agencies from the division's operating budget. The surplus property yard returns 90% of sales proceeds to the agency from which the property originated. The yard retains 10% of the proceeds to fund its operations.

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**FORMAT** — Operating Lump Sum with Special Line Items by Agency

**FOOTNOTES**

*Standard Footnotes*

The department may collect an amount not to exceed \$1,762,600 from other funding sources, excluding Federal Funds, to recover pro rata costs of operating AFIS II.

The \$1,213,200 appropriated to the County Attorney Immigration Enforcement line item shall be distributed to the county attorney of a county in this state having a population of 1,500,000 or more persons. The county attorney may enter into agreements with county sheriffs or other law enforcement agencies or jurisdictions for the purposes of implementing A.R.S. § 23-212. This appropriation is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations.

All State Surplus Materials Revolving Fund revenues received by the Department of Administration in excess of the \$1,260,000 appropriated to the State Surplus Property Sales Proceeds line item in FY 2012 are appropriated to the department. Before the expenditure of State Surplus Materials Revolving Fund receipts in excess of \$1,260,000 in FY 2012, the Department of Administration shall report the intended use of monies to the Joint Legislative Budget Committee.

The amounts appropriated for the State Employee Transportation Service Subsidy shall be used for up to a 50% subsidy of charges payable for transportation service expenses as provided in A.R.S. § 41-786, of nonuniversity state employees in a vehicle emissions control area as defined in A.R.S. § 49-541, of a county with a population of more than 400,000 persons.

The appropriation for the Automation Operations Fund is an estimate representing all monies, including balance forward, revenue and transfers during FY 2012. These monies are appropriated to the Department of Administration for the purposes established in A.R.S. § 41-711. The appropriation shall be adjusted as necessary to reflect receipts credited to the Automation Operations Fund for Automation Operation Center projects. Before the expenditure of any Automation Operation Fund revenues in excess of the \$18,944,200 in FY 2012, the

Department of Administration shall report the intended use of monies to the Joint Legislative Budget Committee. *(The footnote has been modified to require a report to the JLBC rather than a review.)*

It is the intent of the Legislature that the department not replace vehicles until an average of 120,000 miles or more.

**STATUTORY CHANGES**

The Baseline would, as session law, continue to prohibit the department from implementing a differentiated health insurance premium in FY 2012 based on the integrated or non-integrated status of the provider.

<b>SUMMARY OF FUNDS</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Estimate</b>
<b>Administration - AFIS II Collections Fund (ADA4203/A.R.S. § 35-142)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Financial transaction processing fees.		
<b>Purpose of Fund:</b> To operate the Arizona Financial Information System (AFIS) II.		
<b>Funds Expended</b>	1,251,800	2,388,600
<b>Year-End Fund Balance</b>	1,163,100	70,900
<b>Air Quality Fund (ADA2226/A.R.S. § 49-551)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Annual air quality and emissions fees assessed on motor vehicle registrations, as well as legislative appropriations.		
<b>Purpose of Fund:</b> To administer a travel reduction program, as defined by A.R.S. § 49-588, including bus ride subsidies for state employees.		
<b>Funds Expended</b>	696,600	714,100
<b>Year-End Fund Balance</b>	196,300	60,300
<b>Arizona State Hospital Capital Construction Fund (ADA2466/Laws 2000, Chapter 1)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Laws 2000, Chapter 1 created the Arizona State Hospital Capital Construction Fund, from which \$80,000,000 was appropriated over 4 years, beginning in 2000.		
<b>Purpose of Fund:</b> To construct civil, forensic and adolescent facilities, renovation of existing buildings and infrastructure, and for the Arizona Community Protection and Treatment Center.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0
<b>Automation Operations Fund (ADA4230/A.R.S. § 41-711)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Charges to agencies and other political entities for information technology products and services. The fund has continuously appropriated sub-accounts for agreements made with other states and the Arizona Health Care Cost Containment System.		
<b>Purpose of Fund:</b> To provide agencies and other political entities data processing and information technology consulting services and to maintain the integrity and security of state information.		
<b>Funds Expended</b>	18,200,700	18,944,200
<b>Year-End Fund Balance</b>	1,947,000	1,588,000
<b>Capital Outlay Stabilization Fund (ADA1600/A.R.S. § 41-792.01)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Rental and tenant improvement charges to agencies occupying Arizona Department of Administration (ADOA) owned buildings.		
<b>Purpose of Fund:</b> To pay maintenance, utilities, construction, and administrative costs for state-owned buildings.		
<b>Funds Expended</b>	14,988,600	17,348,200
<b>Year-End Fund Balance</b>	6,437,300	6,640,800

SUMMARY OF FUNDS	FY 2010 Actual	FY 2011 Estimate
<b>Capitol Police Administrative Towing Fund (ADA1999/A.R.S. § 41-795)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Penalties and fees collected for parking violations on state property.		
<b>Purpose of Fund:</b> For Capitol Police Department law enforcement purposes.		
<b>Funds Expended</b>	40,500	82,700
<b>Year-End Fund Balance</b>	72,300	43,000
<b>Certificate of Participation Fund (ADA5005/A.R.S. § 41-791.02)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Rental and tenant improvement charges to agencies occupying buildings under Certificate of Participation (COP) lease-purchase agreements.		
<b>Purpose of Fund:</b> To make COP lease-purchase payments on buildings under such agreements.		
<b>Funds Expended</b>	110,730,500	154,600,700
<b>Year-End Fund Balance</b>	20,607,700	6,781,900
<b>Construction Insurance Fund (ADA4219/A.R.S. § 41-622)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Risk management charges to agencies for state construction projects. The construction and design insurance rate is set by ADOA and reviewed by the Joint Committee on Capital Review.		
<b>Purpose of Fund:</b> To self-insure state construction projects against tort losses from design and construction defects.		
<b>Funds Expended</b>	834,900	2,068,300
<b>Year-End Fund Balance</b>	1,882,700	2,553,100
<b>Consumer Loss Recovery Fund (ADA2469/A.R.S. § 41-622.02)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Budget Stabilization Fund (A.R.S. § 35-144) transfers based on monthly actual expenditure requests, as submitted by the Risk Management Division.		
<b>Purpose of Fund:</b> To pay claims, as well as adjusting, processing, legal defense, and administrative costs associated with the alternative fuel credit.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	17,800	17,800
<b>Co-Op State Purchasing Agreement Fund (ADA4213/A.R.S. § 35-142)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Annual subscription fees paid by local governments for state purchasing records, fees paid by individuals for copies of public records, and fees paid by vendors participating in the State Contract Show.		
<b>Purpose of Fund:</b> To provide microfiche of state purchasing information to local governments, as well as to reproduce public records for local governments and the public.		
<b>Funds Expended</b>	1,986,000	2,017,400
<b>Year-End Fund Balance</b>	26,000	700
<b>Corrections Fund (DCA2088/A.R.S. § 41-1641)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Luxury taxes on alcohol and tobacco products.		
<b>Purpose of Fund:</b> For the construction, major maintenance, lease-purchase or lease of correctional or state-operated juvenile facilities. The Legislature may also appropriate monies in this fund for the operation of these facilities.		
<b>Funds Expended</b>	428,700	564,000
<b>Year-End Fund Balance*</b>	(647,500)	(1,389,200)
<b>Electronic Commerce Fund (ADA2482/A.R.S. § 41-2673)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Legislative appropriations, agency repayments, and 10% of any savings generated through the implementation of electronic commerce initiatives using fund monies.		
<b>Purpose of Fund:</b> To partially finance agency electronic commerce initiatives where other funding mechanisms do not exist.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0

SUMMARY OF FUNDS	FY 2010 Actual	FY 2011 Estimate
<b>Emergency Telecommunication Services Revolving Fund (ADA2176/A.R.S. § 41-704)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> The telecommunication services excise tax, currently 20¢ per wire or wireless account, levied on monthly telephone bills and remitted by telephone companies, as authorized by A.R.S. § 42-5252.		
<b>Purpose of Fund:</b> To aid the political subdivisions of the state in implementing and operating emergency telecommunication services (911); to purchase necessary equipment and consulting services (up from 3% to 5% of revenue beginning September 30, 2009); to pay monthly recurring costs for capital, maintenance, and operations; and to reimburse wireless carriers for the costs of compliance.		
<b>Funds Expended</b>	26,672,300	25,281,900
<b>Year-End Fund Balance</b>	12,350,100	0
<b>Employee Related Expenditures/Benefits Administration Fund (ITA3035/A.R.S. § 38-651.05)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> State employer and state employee premium contributions for vision, flexible spending, disability, life, and accident insurance.		
<b>Purpose of Fund:</b> To administer state employee benefit plans and pay non-health insurance premiums.		
<b>Funds Expended</b>	37,958,200	35,631,000
<b>Year-End Fund Balance</b>	3,366,000	3,010,300
<b>Federal Grants (ADA2000/A.R.S. § 35-142)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Federal grants, including grants from the Department of Justice.		
<b>Purpose of Fund:</b> To pay for security related equipment and other expenses.		
<b>Funds Expended</b>	310,500	151,900
<b>Year-End Fund Balance</b>	55,400	10,000
<b>Federal Grants - American Recovery and Reinvestment Act (ARRA) (ADA2999/A.R.S. § 35-142)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> One-time Federal Funds allocated by the American Recovery and Reinvestment Act of 2009 (P.L. 111-5).		
<b>Purpose of Fund:</b> One-time Federal Funds to be used by the department for the weatherization of homes, energy efficiency and usage reduction, and appliance rebates.		
<b>Funds Expended</b>	1,862,000	6,600,400
<b>Year-End Fund Balance</b>	63,500	463,100
<b>Federal Surplus Materials Revolving Fund (ADA4215/A.R.S. § 41-2606)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Federal surplus property service and handling fees.		
<b>Purpose of Fund:</b> To collect, store, and administer the sale of federal surplus property. Federal regulations concerning the disposition of federal surplus property cap the year-end balance of this fund at \$50,000. When the fund exceeds this cap, the department must discount its service and handling charges for federal surplus materials transferred to agencies in the following fiscal year.		
<b>Funds Expended</b>	99,800	458,700
<b>Year-End Fund Balance*</b>	96,200	(260,500)
<b>IGA and ISA Fund (ADA2500/A.R.S. § 35-142)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Various intergovernmental and interagency service agreements.		
<b>Purpose of Fund:</b> To execute various intergovernmental and interagency service agreements.		
<b>Funds Expended</b>	4,988,800	3,962,600
<b>Year-End Fund Balance</b>	1,533,800	860,500
<b>Lease Purchase Building Operating and Maintenance Fund (ADA1025/A.R.S. § 41-792.01)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Operations and maintenance charges to agencies occupying non-COP lease-purchase state buildings.		
<b>Purpose of Fund:</b> To operate and maintain non-COP lease-purchase state buildings. All such buildings have been paid off or sold.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0

SUMMARY OF FUNDS	FY 2010 Actual	FY 2011 Estimate
<b>Legislative, Executive, and Public Buildings Land Fund</b> (ADA3127/A.R.S. § 37-525)		<b>Appropriated</b>
<b>Source of Revenue:</b> State trust land lease revenues.		
<b>Purpose of Fund:</b> To support state Legislative, Executive, and Judicial buildings. In FY 2005, to construct a new Library and Archives Building.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	1,410,400	1,410,400
<b>Management Services Division Plan Deposits Fund</b> (ADA3196/A.R.S. § 35-142)		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Deposits for blueprints, paid by construction vendors and bidders.		
<b>Purpose of Fund:</b> To reimburse blueprint deposits.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0
<b>Monument and Memorial Repair Fund</b> (ADA2338/A.R.S. § 41-1365)		<b>Appropriated</b>
<b>Source of Revenue:</b> Monies derived from fundraising activities, monies that are collected by the proponents of a monument or memorial, grants, donations, and legislative appropriations.		
<b>Purpose of Fund:</b> For the maintenance, repair, reconditioning, or relocation of monuments or memorials and for supporting mechanical equipment in the governmental mall.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	25,300	25,300
<b>Motor Vehicle Pool Revolving Fund</b> (ADA4204/A.R.S. § 41-804)		<b>Appropriated</b>
<b>Source of Revenue:</b> Charges to agencies for the use of motor pool vehicles.		
<b>Purpose of Fund:</b> To operate the motor vehicle pool.		
<b>Funds Expended</b>	7,434,400	10,515,200
<b>Year-End Fund Balance*</b>	3,429,200	(848,000)
<b>Payroll Administration Fund</b> (ADA9230/A.R.S. § 35-142)		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> A one-time \$50 charge for setting up a garnishment, which is granted by the court, a \$5 employee fee for each non-exempt statement that is generated per payday, and a \$1 administrative fee for child and spousal support orders.		
<b>Purpose of Fund:</b> Administrative costs related to garnishments and child support.		
<b>Funds Expended</b>	9,200	15,000
<b>Year-End Fund Balance</b>	259,700	394,700
<b>Personnel Division Fund</b> (ADA1107/A.R.S. § 41-764)		<b>Appropriated</b>
<b>Source of Revenue:</b> A 1.07% (permanent law) charge on the total payroll of each agency within the ADOA personnel system.		
<b>Purpose of Fund:</b> To operate the ADOA Human Resources Division.		
<b>Funds Expended</b>	12,551,300	13,975,100
<b>Year-End Fund Balance</b>	174,100	455,500
<b>Privatized Lease-To-Own Fund</b> (ADA2495/A.R.S. § 35-142)		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Charges to agencies occupying privatized lease-to-own (PLTO) buildings.		
<b>Purpose of Fund:</b> To operate, maintain, and make annual rent payments on PLTO buildings.		
<b>Funds Expended</b>	11,633,000	12,201,000
<b>Year-End Fund Balance</b>	194,600	185,100

SUMMARY OF FUNDS	FY 2010 Actual	FY 2011 Estimate
<b>Racing Investigation Fund (ADA2369/A.R.S. § 41-705)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Monies collected from persons, partnerships, associations, or corporations that hold a permit for a racing meeting under Title 5.		
<b>Purpose of Fund:</b> To cover the cost of racing investigations by the Arizona Department of Racing. The fund is administered by ADOA and disbursements are made pursuant to instructions from the Director of the Department of Racing.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0
<b>Retiree Accumulated Sick Leave Fund (YYA3200/A.R.S. § 38-616)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> A 0.40% charge on the total benefit-eligible payroll of each agency within the ADOA personnel system. By statute, the rate may not exceed 0.55% and is set by ADOA with Joint Legislative Budget Committee review.		
<b>Purpose of Fund:</b> To compensate eligible retiring state employees for accumulated sick leave, to pay insurance premiums, and to administer the program. Payments are calculated as a percentage, tiered according to accrual level of hourly salary. Payments to 1 individual shall not exceed \$30,000.		
<b>Funds Expended</b>	11,006,400	11,106,800
<b>Year-End Fund Balance</b>	5,539,300	5,932,500
<b>Risk Management Revolving Fund (AGA4216/A.R.S. § 41-622)</b>		<b>Appropriated</b>
<b>Source of Revenue:</b> Actuarial charges assessed to agencies insured under the state's risk management system, as well as recoveries by the state through litigation.		
<b>Purpose of Fund:</b> To pay for the legal services ISA contract between the Attorney General and ADOA.		
<b>Funds Expended</b>	64,113,500	92,389,100
<b>Year-End Fund Balance</b>	61,218,400	40,551,900
<b>Special Employee Health Insurance Trust Fund (ITA3015/A.R.S. § 38-654)</b>		<b>Partially-Appropriated</b>
<b>Source of Revenue:</b> Employer and employee medical and dental insurance contributions.		
<b>Purpose of Fund:</b> To administer and pay premiums and claims for state employee health insurance plans, as well as to operate the Wellness and Communications program. Only administrative expenditures from this fund are subject to legislative appropriation.		
<b>Appropriated Funds Expended</b>	3,706,500	5,182,700
<b>Non-Appropriated Funds Expended</b>	689,090,900	672,249,800
<b>Year-End Fund Balance</b>	104,587,200	116,829,400
<b>Special Events Fund (ADA2503/A.R.S. § 35-142)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Set-up fees for special events on state property.		
<b>Purpose of Fund:</b> To set up special events on state property.		
<b>Funds Expended</b>	46,400	18,500
<b>Year-End Fund Balance</b>	2,000	0
<b>Special Services Revolving Fund (ADA4208/A.R.S. § 35-193)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Payments by agencies using various centralized printing, copying, and repair services offered by ADOA.		
<b>Purpose of Fund:</b> To provide supplies, printing, copying, repair, and other office services for state agencies.		
<b>Funds Expended</b>	1,194,800	782,300
<b>Year-End Fund Balance</b>	230,000	248,500
<b>State Employee Suggestion Program Award Fund (ADA3190/A.R.S. § 38-613)</b>		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Legislative appropriations.		
<b>Purpose of Fund:</b> To award state employees up to \$1,000 for a special act in the public interest or for an adopted idea resulting in state savings or improved operations. Up to \$50 per award may be used to purchase recognition materials and up to 6% of fund monies may be used to administer the program.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0

SUMMARY OF FUNDS	FY 2010 Actual	FY 2011 Estimate
<b>State Employee Travel Reduction Fund</b> (ADA2261/A.R.S. § 41-101.03)		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Grants by the Maricopa Association of Governments, the State Travel Reduction Planning Office, and the Arizona Department of Environmental Quality.		
<b>Purpose of Fund:</b> To operate and administer a ride-sharing program for the transportation of state employees between home and work.		
<b>Funds Expended</b>	398,300	628,600
<b>Year-End Fund Balance</b>	257,200	117,700
<b>State Surplus Materials Revolving Fund</b> (ADA4214/A.R.S. § 41-2606)		<b>Appropriated</b>
<b>Source of Revenue:</b> State surplus property sales revenues.		
<b>Purpose of Fund:</b> To collect, store, and administer the sale of state surplus property. The majority of revenues are returned to donor agencies. The department retains a service and handling fee.		
<b>Funds Expended</b>	1,568,800	2,397,600
<b>Year-End Fund Balance*</b>	333,400	(55,400)
<b>Statewide Donations Fund</b> (ADA2025/A.R.S. § 35-142)		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Employee donations and other miscellaneous deposits. In FY 2005, a \$1,000,000 grant for wireless emergency telecommunications was deposited into this fund.		
<b>Purpose of Fund:</b> Employee donations are used to recognize outstanding employees. The \$1,000,000 grant received in FY 2005 is to be used for Geographic Information Systems and mapping support in the development of Wireless Phase II deployment in counties that have already deployed Wireless Phase I.		
<b>Funds Expended</b>	26,600	69,900
<b>Year-End Fund Balance</b>	224,600	159,700
<b>Telecommunications Fund</b> (ADA4231/A.R.S. § 41-713)		<b>Appropriated</b>
<b>Source of Revenue:</b> Administrative surcharges on telecommunications services for agencies and other political entities. Additionally in FY 2006, a transfer of \$927,500 from the Technology and Telecommunications Fund, as stipulated by Laws 2005, Chapter 330.		
<b>Purpose of Fund:</b> To operate the Telecommunications Program Office, which manages and oversees statewide contracts for telecommunications products and services. The state's contractors operate and equip telecommunications voice, data, video, and graphics systems, allowing the collection, storage, interchange, retrieval, and transmission of information.		
<b>Funds Expended</b>	1,460,300	1,840,300
<b>Year-End Fund Balance*</b>	851,400	(538,200)
<b>Telecommunications Fund - Infrastructure Improvements Account</b> (ADA4231B/A.R.S. § 35-142)		<b>Appropriated</b>
<b>Source of Revenue:</b> A portion of the rate charged to the state for telecommunications services.		
<b>Purpose of Fund:</b> To replace end-of-life voice and data equipment in state facilities.		
<b>Funds Expended</b>	0	0
<b>Year-End Fund Balance</b>	0	0
<b>Traffic and Parking Control Fund</b> (ADA2453/A.R.S. § 41-796)		<b>Non-Appropriated</b>
<b>Source of Revenue:</b> Penalties and fees collected for traffic and parking violations on state property.		
<b>Purpose of Fund:</b> To post signs, markings, and notices for the regulation of vehicles on state property, as well as to maintain state parking lots and structures.		
<b>Funds Expended</b>	5,000	1,200
<b>Year-End Fund Balance</b>	700	3,100

\*As reported by the agency. Actual ending balance will not be negative.