

**Board of Examiners of Nursing Care Institution Administrators  
and Assisted Living Facility Managers**

JLBC: Steve Grunig  
OSP: Orrin Cooper

DESCRIPTION	FY 2006 ACTUAL	FY 2007 ESTIMATE	FY 2008 JLBC	FY 2009 JLBC
<b>OPERATING BUDGET</b>				
<i>Full Time Equivalent Positions</i>	5.0	5.0	5.0	5.0
Personal Services	134,100	238,500	220,000	220,000
Employee Related Expenditures	33,300	71,000	66,800	66,800
Professional and Outside Services	22,300	24,500	29,500	29,500
Travel - In State	4,600	8,800	8,800	8,800
Travel - Out of State	0	4,100	4,100	4,100
Other Operating Expenditures	38,200	56,700	26,500	26,500
Equipment	200	3,000	3,000	3,000
<b>AGENCY TOTAL</b>	<b>232,700</b>	<b>406,600</b>	<b>358,700</b>	<b>358,700</b>

**FUND SOURCES**

Other Appropriated Funds

Nursing Care Institution Administrators' Licensing and Assisted Living  
Facility Managers Fund

	232,700	406,600	358,700	358,700
SUBTOTAL - Other Appropriated Funds	232,700	406,600	358,700	358,700
<b>SUBTOTAL - Appropriated Funds</b>	<b>232,700</b>	<b>406,600</b>	<b>358,700</b>	<b>358,700</b>
<b>TOTAL - ALL SOURCES</b>	232,700	406,600	358,700	358,700

**CHANGE IN FUNDING SUMMARY**

	FY 2007 to FY 2008 JLBC		FY 2007 to FY 2009 JLBC	
	\$ Change	% Change	\$ Change	% Change
Other Appropriated Funds	(47,900)	(11.8%)	(47,900)	(11.8%)
Total Appropriated Funds	(47,900)	(11.8%)	(47,900)	(11.8%)
<b>TOTAL - ALL SOURCES</b>	(47,900)	(11.8%)	(47,900)	(11.8%)

**AGENCY DESCRIPTION** — The board licenses, certifies, and regulates administrators of nursing care institutions and managers of adult care homes.

PERFORMANCE MEASURES	FY 2004	FY 2005	FY 2006	FY 2008
	Actual	Actual	Actual	JLBC
• Average calendar days to resolve a complaint	NA	407	126	65
• Average calendar days to renew a license	3	4	4	15
• Customer satisfaction rating (Scale 1-8)	NA	NA	NA	6.0
Comments: The agency did not submit information for this measure in FY 2006 as required by the General Appropriation Act. The agency has not reported an explanation for lack of a survey.				

**CHANGES FROM FY 2007**

**Operating Budget**

The JLBC includes \$358,700 and 5 FTE Positions from the Nursing Care Institution Administrators' Licensing and Assisted Living Facility Managers' Certification Fund for the operating budget in FY 2008 and FY 2009. This amount would fund the following adjustments:

**Standard Changes OF \$10,900 FY 2008 \$10,900 FY 2009**

The JLBC includes an increase of \$10,900 from the Nursing Care Institution Administrators' Licensing and Assisted Living Facility Managers' Certification Fund in FY 2008 and FY 2009 for standard changes.

**Expense Reduction OF (58,800) (58,800)**

The JLBC includes a decrease of \$(58,800) from the Nursing Care Institution Administrators' Licensing and

Assisted Living Facility Managers' Certification Fund in FY 2008 and FY 2009 for expense reduction and resource reallocation. The board will more closely align expenditures with revenues. The amount includes a decrease of \$(18,500) in Personal Services, a decrease of \$(3,500) in Employee Related Expenditures and a decrease of \$(41,800) in Other Operating Expenditures. The amount includes an increase of \$5,000 in Professional and Outside Services for increased State Boards' Office Joint Office costs. The State Boards' Office assesses Joint Office costs for an individual member board based on the proportion of total office cost attributable to the activities of that board. The total agency contribution for Joint Office costs will be \$22,600 in FY 2008 and FY 2009. (For more information see State Boards' Office.)

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**FORMAT — Lump Sum by Agency**

**FOOTNOTES**

*Standard Footnotes*

This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2009.

*Deletion of Prior Year Footnotes*

The JLBC deletes the footnote that required a position to be reclassified. The position was reclassified.

<b>SUMMARY OF FUNDS</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Estimate</b>
<b>Nursing Care Institution Administrators' Licensing and (NCA2043/A.R.S. § 36-446.08)</b>		<b>Appropriated</b>
<b>Assisted Living Facility Managers' Certification</b>		
<b>Source of Revenue:</b> Monies collected by the board from the examination and licensing of nursing home administrators and assisted living facility managers. The board retains 90% of these monies and deposits 10% in the General Fund.		
<b>Purpose of Fund:</b> To examine, license, investigate, and regulate nursing home administrators and assisted living facility managers, and for board administration.		
<b>Funds Expended</b>	232,700	406,600
<b>Year-End Fund Balance</b>	170,200	100,100