

**Board of Examiners of Nursing Care Institution Administrators  
and Assisted Living Facility Managers**

A.R.S. § 36-446.02

Executive Director: Allen Imig

JLBC Analyst: Steve Grunig

	<b>FY 2006 Actual</b>	<b>FY 2007 Estimate</b>	<b>FY 2008 Approved</b>	<b>FY 2009 Approved</b>
<b>OPERATING BUDGET</b>				
<i>Full Time Equivalent Positions</i>	5.0	5.0	5.0	5.0
Personal Services	134,100	238,500	227,200	220,000
Employee Related Expenditures	33,300	71,000	71,400	66,800
Professional and Outside Services	22,300	24,500	31,300	29,500
Travel - In State	4,600	8,800	8,800	8,800
Travel - Out of State	0	4,100	4,100	4,100
Other Operating Expenditures	38,200	56,700	31,200	26,500
Equipment	200	3,000	3,000	3,000
<b>AGENCY TOTAL</b>	<b>232,700</b>	<b>406,600</b>	<b>377,000<sup>1/2/</sup></b>	<b>358,700<sup>2/</sup></b>

**FUND SOURCES**

Other Appropriated Funds

Nursing Care Institution Administrators'

Licensing and Assisted Living Facility  
Managers Fund

	232,700	406,600	377,000	358,700
SUBTOTAL - Other Appropriated Funds	232,700	406,600	377,000	358,700
<b>SUBTOTAL - Appropriated Funds</b>	<b>232,700</b>	<b>406,600</b>	<b>377,000</b>	<b>358,700</b>
<b>TOTAL - ALL SOURCES</b>	232,700	406,600	377,000	358,700

**AGENCY DESCRIPTION** — The board licenses, certifies, and regulates administrators of nursing care institutions and managers of adult care homes.

<b>PERFORMANCE MEASURES</b>	<b>FY 2004 Actual</b>	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2008 Approved</b>
• Average calendar days to resolve a complaint	NA	407	126	65
• Average calendar days to renew a license	3	4	4	15
• Customer satisfaction rating (Scale 1-8)	NA	NA	NA	6.0
Comments: The agency did not submit information for this measure in FY 2006 as required by the General Appropriation Act. The agency has not reported an explanation for lack of a survey.				

**Operating Budget**

The budget provides \$377,000 and 5 FTE Positions from the Nursing Care Institution Administrators' Licensing and Assisted Living Facility Managers' Certification Fund for the operating budget in FY 2008 and \$358,700 and 5 FTE Positions in FY 2009. These amounts fund the following adjustments:

**Statewide Adjustments**

The budget provides an increase of \$27,400 from the Nursing Care Institution Administrators' Licensing and

Assisted Living Facility Managers' Certification Fund in FY 2008 and \$10,900 in FY 2009 for statewide adjustments. *(Please see the Statewide Adjustments section at the end of this Appropriations Report for details. The annualization of these adjustments for FY 2009 will be addressed in the 2008 budget process.)*

**Expense Reduction**

The budget provides a decrease of \$(63,800) from the Nursing Care Institution Administrators' Licensing and Assisted Living Facility Managers' Certification Fund in FY 2008 and FY 2009 for expense reduction and resource

<sup>1/</sup> This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2009. (General Appropriation Act footnote)

<sup>2/</sup> General Appropriation Act funds are appropriated as a Lump Sum by Agency.

reallocation. The board will more closely align expenditures with revenues. The amount includes a decrease of \$(18,500) in Personal Services, a decrease of \$(3,500) in Employee Related Expenditures and a decrease of \$(41,800) in Other Operating Expenditures.

**Joint Office Costs**

The budget provides an increase of \$6,800 from the Nursing Care Institution Administrators' Licensing and Assisted Living Facility Managers' Certification Fund in FY 2008 and \$5,000 in FY 2009 for higher Joint Office costs. The State Boards' Office assesses Joint Office costs for an individual member board based on the proportion of total office cost attributable to the activities of that board. The total agency contribution for Joint Office costs will be \$24,400 in FY 2008 and \$22,600 in FY 2009. *(For more information see State Boards' Office.)*