Acupuncture Board of Examiners

JLBC: Steve Grunig

OSPB: Holly Baumann

DESCRIPTION	FY 2004 ACTUAL	FY 2005 ESTIMATE	FY 2006 JLBC	FY 2007 JLBC
OPERATING BUDGET				
Full Time Equivalent Positions	1.0	1.0	1.0	1.0
Personal Services	21,200	46,200	54,000	54,000
Employee Related Expenditures	5,900	10,900	12,400	12,500
Professional and Outside Services	18,400	16,600	18,600	18,600
Travel - Out of State	700	1,000	1,000	1,000
Other Operating Expenditures	5,600	11,500	11,500	11,500
AGENCY TOTAL	51,800	86,200	97,500	97,600
Other Appropriated Funds				
Acupuncture Board of Examiners Fund SUBTOTAL - Other Appropriated Funds SUBTOTAL - Appropriated Funds	51,800 51,800 51,800	86,200 86,200 86,200	97,500 97,500 97,500	97,600 97,600
Acupuncture Board of Examiners Fund SUBTOTAL - Other Appropriated Funds	51,800	86,200	97,500	97,600 97,600 97,600 97,600
Acupuncture Board of Examiners Fund SUBTOTAL - Other Appropriated Funds SUBTOTAL - Appropriated Funds	51,800 51,800	86,200 86,200 86,200	97,500 97,500	97,600 97,600 97,600
Acupuncture Board of Examiners Fund SUBTOTAL - Other Appropriated Funds SUBTOTAL - Appropriated Funds TOTAL - ALL SOURCES	51,800 51,800 51,800	86,200 86,200 86,200	97,500 97,500 97,500	97,600 97,600 97,600
Acupuncture Board of Examiners Fund SUBTOTAL - Other Appropriated Funds SUBTOTAL - Appropriated Funds TOTAL - ALL SOURCES	51,800 51,800 51,800 <u>FY 2005 to F</u>	86,200 86,200 86,200 86,200	97,500 97,500 97,500 FY 2005 to FY	97,600 97,600 97,600 22007 JLBC
Acupuncture Board of Examiners Fund SUBTOTAL - Other Appropriated Funds SUBTOTAL - Appropriated Funds TOTAL - ALL SOURCES CHANGE IN FUNDING SUMMARY	51,800 51,800 51,800 51,800 <u>FY 2005 to F</u> \$ Change	86,200 86,200 86,200 <u>Y 2006 JLBC</u> % Change	97,500 97,500 97,500 <u>FY 2005 to FY</u> \$ Change	97,600 97,600 97,600 <u>7 2007 JLBC</u> % Change

AGENCY DESCRIPTION —The Acupuncture Board of Examiners licenses and regulates the practice of acupuncture by individuals who are not licensed to practice acupuncture by another professional board. This agency is one of several, housed within the State Boards' Office, contracting with the Department of Administration for administrative services.

	FY 2003	FY 2004	FY 2005	FY 2006
PERFORMANCE MEASURES	Actual	Actual	Estimate	JLBC
 Average calendar days to resolve a complaint 	108	108	90	90
 Average calendar days to renew a license 	60	NA	5	5
 Administration as a % of total cost 	NA	5.3	10	
• Customer satisfaction rating (Scale 1-8)	NA	NA	7.0	7.0

Comments: The agency did not submit information for any measure labeled as "NA." The Acupuncture Board of Examiners was without a full time Director until FY 2005. The hiring of a new Director is expected to decrease the time needed to resolve complaints and renew licenses, and has already enabled a customer satisfaction survey to be implemented.

RECOMMENDED CHANGES FROM FY 2005

Operating Budget

The JLBC recommends \$97,500 from the Acupuncture Board of Examiners Fund for the operating budget in FY 2006 and \$97,600 in FY 2007. These amounts would fund the following adjustments:

	FY	<u>2006 X</u>	<u>FY 2007</u>
Standard Changes	OF	\$300	\$400
The JLBC recommends	an increase	of \$300	from the
Acupuncture Board of Examiners Fund in FY 2006 and an			
increase of \$400 in FY 2007 for standard changes.			

Joint Office Costs OF 2,000 2,000 The JLBC recommends an increase of \$2,000 from the Acupuncture Board of Examiners Fund in FY 2006 and FY 2007 for increased Joint Office Costs. The State Boards' Office assesses Joint Office Costs for an individual member board based on the proportion of total office cost attributable to the activities of that board. Although the Acupuncture Board of Examiners activities will not change significantly, the number of member boards will change from 11 in FY 2005 to 9 in FY 2006 and FY 2007. As a result, the proportion of total costs borne by each remaining board will increase. The total agency contribution for Joint Office Costs will be \$19,400 in FY 2006 and FY 2007. (For more information see State Boards' Office.)

Salary Increase OF 9.000 9,000 The JLBC recommends an increase of \$9,000 from the Acupuncture Board of Examiners Fund in FY 2006 and FY 2007 for a salary increase. The Acupuncture Board of Examiners hired a full-time Executive Director in June 2004. The terms of employment included an annual salary of \$52,000 which was increased to \$53,000 after the statewide employee salary adjustment. The increase is needed to bring the Executive Director salary up to this level. The recommended amount includes \$7,800 for Personal Services and \$1,200 for Employee Related Expenses. The Salary Comparison Chart indicates that after the increase, the salary will fall generally in the middle of appropriate salary comparison groups.

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JLBC RECOMMENDED FORMAT — Lump Sum by Agency

JLBC RECOMMENDED FOOTNOTES

Standard Footnotes

This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2007.

Salary Comparison Chart for Acupuncture Board of Examiners			
Position (Pay Grade)	Current Salary/ After Increase	ADOA Avg. for Pay Grade	Similar Small 90/10 Boards
Executive Director (E1)	\$46,200/\$53,000	\$59,300	\$53,000

	SUMMARY OF FUNDS	FY 2004 Actual	FY 2005 Estimate
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Acupuncture Board of Examiners (ANA2412/A.R.S. § 32-3905)

Source of Revenue: Monies collected by the board from the examination and licensing of acupuncturists. The board retains 90% of these monies and deposits 10% in the General Fund.

Purpose of Fund: To examine, license, investigate, and regulate acupuncturists, and for board administration.

 Funds Expended
 51,800
 86,200

 Year-End Fund Balance
 133,100
 138,400

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Appropriated