

Arizona Department of Administration
Facilities Management

A.R.S. § 41-791

	FY 2004 Actual	FY 2005 Estimate	FY 2006 Approved
OPERATING BUDGET			
<i>Full Time Equivalent Positions</i>	172.5	174.5	172.2
Personal Services	5,685,800	6,051,800	6,158,000
Employee Related Expenditures	1,651,300	1,978,200	2,091,100
Professional and Outside Services	609,400	774,600	774,600
Travel - In State	146,200	169,700	169,700
Travel - Out of State	4,700	0	0
Other Operating Expenditures	4,233,800	3,583,800	3,659,500
Equipment	107,200	25,500	25,500
OPERATING SUBTOTAL	12,438,400	12,583,600	12,878,400
SPECIAL LINE ITEMS			
Relocation	5,400	60,000	60,000 ^{1/}
Utilities	5,508,900	5,733,800	5,733,800
PROGRAM TOTAL	17,952,700	18,377,400	18,672,200^{2/}
FUND SOURCES			
General Fund	6,766,900	7,027,600	7,208,100
<u>Other Appropriated Funds</u>			
Capital Outlay Stabilization Fund	10,674,600	10,812,200	10,911,400
Corrections Fund	511,200	537,600	552,700 ^{3/}
SUBTOTAL - Other Appropriated Funds	11,185,800	11,349,800	11,464,100
SUBTOTAL - Appropriated Funds	17,952,700	18,377,400	18,672,200
Other Non-Appropriated Funds	11,200,300	11,690,000	11,690,000
TOTAL - ALL SOURCES	29,153,000	30,067,400	30,362,200

COST CENTER DESCRIPTION — The Facilities Management Division oversees the design and construction, or lease, of non-university state office buildings and prisons; reviews state construction projects; inspects the condition of state buildings at least once every 4 years; and develops a biennial Capital Improvement Plan. The division also operates state-owned properties and provides maintenance, janitorial, and landscaping services.

PERFORMANCE MEASURES	FY 2003	FY 2004	FY 2006
	Actual	Actual	Approved
• Customer satisfaction rating for building maintenance (Scale 1-8)	5.6	7.7	6.5

Comments: The department was able to increase its building maintenance customer satisfaction rating nearly 40% from FY 2003 to FY 2004, due to a managerial focus on performance and agency morale.

^{1/} Monies in the Relocation Special Line Item are exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until December 31, 2006. (General Appropriation Act footnote)
^{2/} General Appropriation Act funds are appropriated as an Operating Lump Sum with Special Line Items by Fund.
^{3/} It is the intent of the Legislature that the amount appropriated from the Corrections Fund be expended solely for the oversight of construction projects benefiting the State Department of Corrections or the Department of Juvenile Corrections. (General Appropriation Act footnote)

Operating Budget

The budget provides \$12,878,400 for the operating budget in FY 2006. This amount consists of:

	<u>FY 2006</u>
General Fund	\$7,208,100
Capital Outlay Stabilization Fund	5,117,600
Corrections Fund	552,700

The approved amounts include an increase of \$306,800 in FY 2006 for statewide adjustments. This amount consists of:

General Fund	192,500
Capital Outlay Stabilization Fund	99,200
Corrections Fund	15,100

(Please see the Statewide Adjustments section at the end of this Appropriations Report for details.)

Vacant FTE Savings

The approved amount includes a decrease of \$(12,000) and (2.3) FTE Positions from the General Fund in FY 2006 for the elimination of vacant FTE Positions. By reducing the number of vacant FTE Positions, the budget reduced the amount of money appropriated for health, dental, and life insurance. These monies are passed through directly to the Arizona Department of Administration for statewide insurance costs and will not affect the amount of monies the agency has for other purposes. All other funding for these vacant positions had been previously eliminated.

Special Line Items

Relocation

The budget provides \$60,000 from the Capital Outlay Stabilization Fund for Relocation in FY 2006. This amount is unchanged from FY 2005. This Special Line Item funds unanticipated agency relocations.

Utilities

The budget provides \$5,733,800 from the Capital Outlay Stabilization Fund for Utilities in FY 2006. This amount is unchanged from FY 2005. This Special Line Item funds utility charges, including electric, water, gas, and garbage disposal, for buildings located on the Capitol Mall and Tucson Office Complex.