

Executive Director: Sue Sansom

JLBC Analyst: Nick Klingerman

| | FY 2004 | FY 2005 | FY 2006 | FY 2007 |
|--|------------------|------------------|---------------------------------|-------------------------------|
| | Actual | Estimate | Approved | Approved |
| OPERATING BUDGET | | | | |
| <i>Full Time Equivalent Positions</i> | 24.5 | 24.5 | 24.5 | 24.5 |
| Personal Services | 637,800 | 692,500 | 704,300 | 692,500 |
| Employee Related Expenditures | 152,300 | 228,500 | 260,600 | 230,800 |
| Professional and Outside Services | 191,700 | 390,800 | 396,600 | 390,800 |
| Travel - In State | 37,700 | 51,300 | 51,300 | 51,300 |
| Travel - Out of State | 7,400 | 7,700 | 7,700 | 7,700 |
| Other Operating Expenditures | 298,900 | 199,300 | 126,200 | 136,900 |
| Equipment | 0 | 0 | 66,500 | 0 |
| AGENCY TOTAL | 1,325,800 | 1,570,100 | 1,613,200^{1/2/} | 1,510,000^{2/} |
| FUND SOURCES | | | | |
| <i>Other Appropriated Funds</i> | | | | |
| Board of Cosmetology Fund | 1,325,800 | 1,570,100 | 1,613,200 | 1,510,000 |
| SUBTOTAL - Other Appropriated Funds | 1,325,800 | 1,570,100 | 1,613,200 | 1,510,000 |
| SUBTOTAL - Appropriated Funds | 1,325,800 | 1,570,100 | 1,613,200 | 1,510,000 |
| TOTAL - ALL SOURCES | 1,325,800 | 1,570,100 | 1,613,200 | 1,510,000 |

AGENCY DESCRIPTION — The board administers licensing examinations and licenses; inspects salons and schools; investigates violations of sanitation requirements and procedures. It conducts hearings and imposes enforcement actions where appropriate.

PERFORMANCE MEASURES

- Average calendar days to resolve a complaint
- Average calendar days to renew a license
- Customer satisfaction rating (Scale 1-8)

| | FY 2003 | FY 2004 | FY 2006 |
|--|---------|---------|----------|
| | Actual | Actual | Approved |
| • Average calendar days to resolve a complaint | 120 | 120 | 120 |
| • Average calendar days to renew a license | 10 | 22 | 10 |
| • Customer satisfaction rating (Scale 1-8) | 4.8 | 7 | 7.2 |

Comments: During 2004, the average number of days to renew a license increased from 10 days in FY 2003 to 22 days in FY 2004. The board attributes the increase to changing their licensing system and expects the average to be approximately 10 days in FY 2005.

Operating Budget

The budget provides \$1,613,200 from the Board of Cosmetology Fund for the operating budget in FY 2006 and \$1,510,000 in FY 2007.

The approved amount includes an increase of \$51,500 from the Board of Cosmetology Fund in FY 2006 and an increase of \$4,100 in FY 2007 for statewide adjustments. (Please see the Statewide Adjustments section at the end of this Appropriations Report for details.)

Equipment

The approved amount includes a one-time increase of \$66,500 from the Board of Cosmetology Fund in FY 2006 for the purchase of equipment. The approved amount consists of \$27,400 for 2 copiers, \$20,000 for video broadcasting equipment, and \$19,100 for 8 laptop computers. The video broadcasting equipment will be used to broadcast board meetings over the internet, which will allow licensees to view the meetings without traveling to the board's office. The laptops will substitute for paper materials at board meetings.

^{1/} This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2007. (General Appropriation Act footnote)

^{2/} General Appropriation Act funds are appropriated as a Lump Sum by Agency.

Examinations

The approved amount includes an increase of \$17,000 from the Board of Cosmetology Fund in FY 2006 and an increase of \$23,600 in FY 2007 for increases in the number of examinations conducted and an increase in examination fees. The price per written examination will increase from \$17.50 in FY 2005 to \$20 in FY 2006 and FY 2007. The number of examinations conducted in FY 2004 was 4,067, while the estimated number of examinations to be conducted is 6,252 in FY 2006 and 7,800 in FY 2007.

Private Lease Adjustment

The approved amount includes an increase of \$8,500 from the Board of Cosmetology Fund in FY 2006 and an increase of \$12,600 in FY 2007 for private lease payments. The board's lease payments will increase from \$17.40 per square foot in FY 2005 to \$18.04 per square foot in FY 2006 and \$18.70 in FY 2007.

Database Operating Expenses

The approved amount includes a decrease of \$(100,400) from the Board of Cosmetology Fund in FY 2006 and FY 2007 to align the board's actual database operating expenses with the board's appropriation. In FY 2003, the board received an appropriation of \$143,000 from the Board of Cosmetology Fund for database development and operating costs. The one-time development costs are removed in the approved amount. The remaining monies include \$42,600 for ongoing database operating expenses.