

Director: Cliff J. Vanell

JLBC Analyst: Jeff McLellan

	FY 2003 Actual	FY 2004 Estimate	FY 2005 Approved
OPERATING BUDGET			
<i>Full Time Equivalent Positions</i>	15.0	15.0	15.0
Personal Services	719,500	724,600	739,600
Employee Related Expenditures	157,300	193,900	193,600
Professional and Outside Services	7,400	1,200	1,200
Travel - In State	3,600	3,600	3,600
Travel - Out of State	400	400	400
Other Operating Expenditures	195,300	168,700	168,700
AGENCY TOTAL	1,083,500	1,092,400	1,107,100^{1/2/}
FUND SOURCES			
General Fund	1,069,600	1,078,500	1,093,200
<u>Other Appropriated Funds</u>			
AHCCCS Donations Fund	13,900	13,900	13,900
SUBTOTAL - Other Appropriated Funds	13,900	13,900	13,900
SUBTOTAL - Appropriated Funds	1,083,500	1,092,400	1,107,100
Other Non-Appropriated Funds	1,356,900	1,278,000	1,278,000
TOTAL - ALL SOURCES	2,440,400	2,370,400	2,385,100

AGENCY DESCRIPTION — The Office of Administrative Hearings (OAH) is an independent office whose services and personnel are to be used by all state agencies to conduct administrative hearings, unless exempted by law. All agencies supported by other appropriated or non-appropriated funding sources are to contract for administrative hearing services from the office. The Director shall assign Administrative Law Judges (ALJ) from the office to an agency, on either a temporary or permanent basis, to preside over contested cases in accordance with the special expertise of the ALJ in the subject matter of the agency.

PERFORMANCE MEASURES	FY 2003	FY 2003	FY 2004	FY 2005
	Appropriation	Actual	Appropriation	Appropriation
• Number of hearings held	3,466	3,980	3,980	3,980
• Average days from request for hearing to first date of hearing	46	51	46	51
• Average days from the first scheduled hearing to its conclusion	10	9	9	9
• Average days from the conclusion of the hearing to transmission of the decision to the agency	9	12	9	10
• Evaluations rating the ALJ “excellent” or “good” in impartiality	97	97	97	98
• Administration as a % of total cost	8.0	6.6	6.2	6.7

Operating Budget

The budget provides \$1,107,100 for the operating budget in FY 2005. This amount consists of \$1,093,200 from the General Fund and \$13,900 from the AHCCCS Donations Fund. The approved amount includes an increase for

statewide salary and other adjustments. (Please see the *Statewide Adjustments* section at the end of this *Appropriations Report* for further details.)

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^{1/} The Office of Administrative Hearings shall enter into interagency service agreements to provide services pursuant to Title 41, Chapter 6, Article 10, Arizona Revised Statutes. (General Appropriation Act footnote)

^{2/} General Appropriation Act funds are appropriated as a Lump Sum by Agency.