

# Board of Barbers

JLBC: Jason Hampton  
 OSPB: Theresa Garcia

Subcommittee: Health & Welfare

| DESCRIPTION             | FY 2002<br>ACTUAL | FY 2003<br>ESTIMATE | FY 2004        |                | FY 2005        |                |
|-------------------------|-------------------|---------------------|----------------|----------------|----------------|----------------|
|                         |                   |                     | OSPB           | JLBC           | OSPB           | JLBC           |
| <b>PROGRAM BUDGET</b>   |                   |                     |                |                |                |                |
| <b>Board of Barbers</b> | 190,600           | 192,200             | 215,600        | 213,700        | 208,900        | 207,000        |
| <b>AGENCY TOTAL</b>     | <b>190,600</b>    | <b>192,200</b>      | <b>215,600</b> | <b>213,700</b> | <b>208,900</b> | <b>207,000</b> |

## OPERATING BUDGET

|                                       |                |                |                |                |                |                |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <i>Full Time Equivalent Positions</i> | 3.0            | 3.0            | 4.0            | 4.0            | 4.0            | 4.0            |
| Personal Services                     | 121,800        | 115,700        | 127,400        | 125,700        | 127,400        | 125,700        |
| Employee Related Expenditures         | 29,100         | 27,700         | 32,700         | 32,500         | 32,700         | 32,500         |
| Professional and Outside Services     | 1,900          | 4,700          | 4,700          | 4,700          | 4,700          | 4,700          |
| Travel - In State                     | 11,800         | 16,400         | 16,400         | 16,400         | 16,400         | 16,400         |
| Travel - Out of State                 | 200            | 1,300          | 1,300          | 1,300          | 1,300          | 1,300          |
| Other Operating Expenditures          | 25,700         | 26,400         | 26,400         | 26,400         | 26,400         | 26,400         |
| Equipment                             | 100            | 0              | 6,700          | 6,700          | 0              | 0              |
| <b>AGENCY TOTAL</b>                   | <b>190,600</b> | <b>192,200</b> | <b>215,600</b> | <b>213,700</b> | <b>208,900</b> | <b>207,000</b> |

## FUND SOURCES

### Other Appropriated Funds

|                                      |                |                |                |                |                |                |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Board of Barbers Fund                | 190,600        | 192,200        | 215,600        | 213,700        | 208,900        | 207,000        |
| SUBTOTAL - Other Appropriated Funds  | 190,600        | 192,200        | 215,600        | 213,700        | 208,900        | 207,000        |
| <b>SUBTOTAL - Appropriated Funds</b> | <b>190,600</b> | <b>192,200</b> | <b>215,600</b> | <b>213,700</b> | <b>208,900</b> | <b>207,000</b> |
| <b>TOTAL - ALL SOURCES</b>           | <b>190,600</b> | <b>192,200</b> | <b>215,600</b> | <b>213,700</b> | <b>208,900</b> | <b>207,000</b> |

## CHANGE IN FUNDING SUMMARY

|                          | FY 2003 to FY 2004 JLBC |          | FY 2003 to FY 2005 JLBC |          | Biennial  |
|--------------------------|-------------------------|----------|-------------------------|----------|-----------|
|                          | \$ Change               | % Change | \$ Change               | % Change | \$ Change |
| Other Appropriated Funds | 21,500                  | 11.2%    | 14,800                  | 7.7%     | 36,300    |

**AGENCY DESCRIPTION** — *The board licenses barbers, inspects barbering establishments, and investigates violations of sanitation requirements and barbering procedures. It conducts hearings and imposes enforcement actions where appropriate.*

| PERFORMANCE MEASURES   | FY 2002       | FY 2002 | FY 2003       | FY 2004    |
|--|---------------|---------|---------------|------------|
|  | Appropriation | Actual  | Appropriation | Recommend. |
| • Number of licensees (new and existing)   | 4,770         | 5,262   | 4,770         | --         |
| • Number of complaints received about licensees                                      | 300           | 325     | 300           | --         |
| • Average calendar days to resolve a complaint                                       | 21            | 21      | 21            | 21         |
| • Number of inspections of barbers/barber schools                                    | 2,000         | 1,343   | 2,000         | --         |
| • Average calendar days to renew a license (from receipt of application to issuance) | 5             | 3       | 5             | < 7        |
| • Administration as a % of total cost  | 10            | 10      | 10            | 10         |
| • Customer satisfaction rating (Scale 1-8)   | 6.0           | NA      | 6.0           | 6.1        |

**Comments:** The agency has not administered a customer satisfaction survey. The agency did not submit information for any measured labeled as "NA."

**RECOMMENDED CHANGES FROM FY 2003**

|                         |           | <u>FY 2004</u>  | <u>FY 2005</u>  |
|-------------------------|-----------|-----------------|-----------------|
| <b>Standard Changes</b> | <b>OF</b> | <b>\$ (600)</b> | <b>\$ (600)</b> |

**Additional FTE Position OF 15,400 15,400**

The JLBC recommends a Board of Barbers Fund increase for 1 additional FTE Position. From 1999, the number of barber exams given has risen 92% (from 177 to 339), the number of new barber licenses issued has risen 44% (from 389 to 560), and the number of inspections conducted has risen 16% (from 1,161 to 1,343). To accommodate caseload increases, the board hired an assistant in April 2000 to work in the office, give examinations, and perform inspections. Currently the assistant works for the board 24 hours per week at a rate of \$12 per hour. The recommended amount would provide funding for the assistant to work 40 hours per week at the same hourly rate.

**Equipment OF 6,700 0**  
 The JLBC recommends a one-time FY 2004 Board of Barbers Fund increase for the purchase of an office copier at a cost of \$4,600 and laser printer at a cost of \$2,100.

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**JLBC RECOMMENDED FORMAT** — Lump Sum by Agency

**JLBC RECOMMENDED FOOTNOTES**

*Standard Footnotes*

This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2005.

| <b>SUMMARY OF FUNDS</b>  | <b>FY 2002<br/>Actual</b> | <b>FY 2003<br/>Estimate</b> |
|--|---------------------------|-----------------------------|
| <b>Board of Barbers (BBA2007/A.R.S. § 32-305)</b>  |                           | <b>Appropriated</b>         |
| <b>Source of Revenue:</b> Monies collected by the board from the examination and licensing of barbers, barber schools, and barbering establishments. The board retains 90% of these monies and deposits 10% in the General Fund. |                           |                             |
| <b>Purpose of Fund:</b> To examine, license, investigate, and regulate barbers, barber schools, and barbering establishments, and for board administration.  |                           |                             |
| <b>Funds Expended</b>  | 190,600                   | 192,200                     |
| <b>Year-End Fund Balance</b>   | 286,300                   | 363,200                     |

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