

Secretary of State: Honorable Jan Brewer

JLBC Analyst: Jake Corey

	FY 2002 Actual	FY 2003 Estimate	FY 2004 Approved
OPERATING BUDGET			
<i>Full Time Equivalent Positions</i>	44.0	38.3	40.3
Personal Services	1,052,600	1,187,200	1,352,300
Employee Related Expenditures	256,900	261,000	283,200
Professional and Outside Services	173,900	53,500	53,500
Travel - In State	15,000	1,500	1,500
Travel - Out of State	9,700	6,000	6,000
Other Operating Expenditures	601,100	380,800	375,800
Equipment	54,600	25,000	25,000
OPERATING SUBTOTAL	3,014,600	1,915,000	2,097,300
SPECIAL LINE ITEMS			
Election Services	850,800	3,623,500	2,285,700
Help America Vote Act	0	0	800,000 ^{1/}
AGENCY TOTAL	3,014,600	5,538,500	5,183,000^{2/}
FUND SOURCES			
General Fund	3,014,600	5,538,500	5,183,000
AGENCY TOTAL	3,014,600	5,538,500	5,183,000

AGENCY DESCRIPTION — *The Secretary of State is an elected Constitutional Officer. The Department of State is responsible for recordings and filings under the Uniform Commercial Code (U.C.C.); coordinating statewide elections; receiving required filings from legislators, state officials, judges, candidates for office, campaign committees, and lobbyists; training county elections officials; receiving filings of administrative rules, intergovernmental agency agreements, and official executive orders/proclamations; registering trade names, trademarks and limited partnerships; appointing notaries public; and certifying certain telemarketing and charitable solicitation organizations.*

PERFORMANCE MEASURES	FY 2002	FY 2002	FY 2003	FY 2004
	Appropriation	Actual	Appropriation	Appropriation
• % of documents returned to public filer in 48 hours (Business Services Division)	95	NA	95	97
• % of all business documents filed electronically (Business Services Division)	40	NA	40	--
• % of election law complaints reviewed and acted upon within 7 days	100	NA	100	100
• % of candidates utilizing diskette filing of campaign finance reports	100	NA	100	--
• % of agencies filing rules electronically	95	NA	95	--
• Administration as a % of total cost	0	NA	0	3.1
• Customer satisfaction rating for county election officials (Scale 1-8)	6.0	NA	6.0	6.5

Comments: The agency did not submit information for any measure labeled as "NA."

^{1/} The \$800,000 in the Help America Vote Act Special Line Item shall be appropriated to any fund created for the purpose of implementing the new provisions of the Help America Vote Act (P.L. 107-252). (General Appropriation Act footnote)

^{2/} General Appropriation Act funds are appropriated as an Operating Lump Sum with Special Line Items by Agency.

Technical Adjustments — The FY 2004 approved amount includes technical adjustments for Employee Related Expenditures and Risk Management charges. *(Please see the General Provisions section at the end of this Appropriations Report for further details on these changes.)*

Attorney Position — The approved amount includes a General Fund increase of \$100,000 and 1 FTE Position above FY 2003 to provide funding for an attorney.

Tucson Office — The approved amount includes a General Fund increase of \$92,700 and 1 FTE Position above FY 2003 to provide funding for a position at the agency's Tucson office.

Special Line Items

Election Services — This Special Line Item funds functions related to the conduction of elections in the state, including voter registration, certification of candidates for state office, testing and certification of voting devices for use by counties, and certification of the results of statewide elections. Funding is also used to publish the publicity pamphlet on state ballot propositions and conduct Town Hall meetings on the propositions. Finally, funding is used to register lobbyists and accepts their filings.

The approved amount includes a General Fund decrease of \$(2,833,800) to eliminate funding for the 2002 Primary and General Election. For state elections, statute requires the Secretary of State to: 1) reimburse the counties for the costs of printing, labeling, and postage for sample ballots; 2) pay the cost of any recount of votes; 3) reimburse the County Recorder for the costs of certifying petition and referendum signatures; and 4) print and mail a publicity pamphlet to every household with a registered voter for any initiative or referendum.

The approved amount includes a General Fund increase of \$1,500,000 to finance the 2004 Presidential Preference Primary. Statute requires the Secretary of State to reimburse the counties (\$1.25 per registered voter) for the costs of conducting the election and to certify the results of the election.

Help America Vote Act — The Help America Vote Act (HAVA) (P.L. 107-252) is federal election reform legislation which imposes several requirements on the states with respect to the conduct of federal elections. The legislation also provides funding to the states to meet the requirements. Funding is provided through an initial grant as well as annual payments from FY 2004 through FY 2006.

The grant is to be used to replace all punch-card and lever voting machines and to improve election administration. The annual payments are to be used to meet the requirements of HAVA, including implementation of a

statewide voter registration database and a voting system that meets federal standards. In order to meet federal standards, the voting system must allow the voter to verify the vote before the ballot is cast, provide the voter with the opportunity to change the ballot, and notify the voter if he or she has selected more than one candidate. In addition, the system must be accessible to individuals with disabilities.

In order to receive the annual payments, HAVA requires the states to provide 5% in matching funds. In FY 2004, Arizona will receive approximately \$15,000,000 in payments from the federal government. The approved amount includes \$800,000 in FY 2004 to provide the 5% state match to the federal dollars.

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