

**State Real Estate Department**

A.R.S. § 32--2102

Commissioner: Jerry Holt

JLBC Analyst: Steve Grunig

	<b>FY 2001 Actual</b>	<b>FY 2002 Estimate</b>	<b>FY 2003 Approved</b>
<b>PROGRAM BUDGET</b>			
Administration	1,082,000	1,055,000	1,059,800
Education and Licensing	842,000	876,600	910,400
Regulation	803,000	805,000	837,800
Land Development	383,100	378,400	394,300
Lump Sum Reduction	0	0	(97,300)
<b>TOTAL APPROPRIATIONS</b>	<b>3,110,100</b>	<b>3,115,000</b>	<b>3,105,000</b>
<b>OPERATING BUDGET</b>			
Full Time Equivalent Positions	67.0	67.0	65.4
Personal Services	2,029,300	2,063,300	2,164,800
Employee Related Expenditures	447,200	493,900	518,600
Professional and Outside Services	4,600	9,200	9,200
Travel - In State	48,900	55,600	55,600
Travel - Out of State	3,700	4,700	4,700
Other Operating Expenditures	464,100	457,400	418,500
Equipment	112,300	30,900	30,900
Lump Sum Reduction	0	0	(97,300)
<b>TOTAL APPROPRIATIONS</b>	<b>3,110,100</b>	<b>3,115,000</b>	<b>3,105,000</b> <sup>1/</sup>
<b>FUND SOURCES</b>			
General Fund	3,110,100	3,115,000	3,105,000
<b>TOTAL APPROPRIATIONS</b>	<b>3,110,100</b>	<b>3,115,000</b>	<b>3,105,000</b>

**AGENCY DESCRIPTION** — *The department issues licenses for real estate, cemetery, and membership campground sales. The department also regulates the real estate industry, including licensees, developers, subdividers, and real estate schools. The department collects various filing and licensing fees, which are deposited to the state General Fund. The revenues derived from these fees are required by law to be between 95% and 110% of the department's state General Fund appropriation.*

<b>PERFORMANCE MEASURES</b>	<b>FY 1999 Est./Actual</b>	<b>FY 2000 Est./Actual</b>	<b>FY 2001 Est./Actual</b>	<b>FY 2002-03 Estimate</b>
• Average days from receipt to approval of continuing education course	4/4	3/12.2	5/10.5	3
• Average days from receipt to issuance of license reports	3/3.9	3/4.9	3/5.3	3
• % of surveys from licensees indicating good to excellent service	NA/89	90/98.7	95/98.8	95
• Average days from receipt of complaint to resolution	NA/143	120/112	120/111	120
• Number of working days to issue public reports for improved lot subdivision	35/34	30/34	32/NA	30
• % of licensees with disciplinary action	NA/0.1	0.1/0.3	0.3/.01	0.3
• Administration as a % of total cost	NA	19.9/NA	19.9/NA	19.4/19.7

<sup>1/</sup> General Appropriation Act(Laws 2002, Chapter 327) funds are appropriated as a Lump Sum by Agency.

**Unfunded FTE Positions** — The approved amount includes a General Fund decrease of (1.6) FTE Positions below FY 2002 due to the statewide elimination of unfunded FTE Positions. For details on the methodology used to calculate the reduction, please see the *General Provisions* section at the front of the *Appropriations Report*.

**Administration Program** — This program is responsible for establishing overall regulatory and fiscal policies that set the agency's strategic direction and allocation of resources.

**Education and Licensing Program** — This program issues real estate, cemetery, and membership campground licenses. It also ensures that licensees meet pre-licensing and continuing education requirements.

**Regulation Program** — This program is responsible for monitoring activities and overseeing enforcement on those who have violated state statute or departmental rules.

**Land Development Program** — This program is responsible for examining and issuing public reports on the development of subdivisions, time-shares, unsubdivided lands and membership camping filings. It also issues certificates of authority for cemeteries. These public reports and certificates of authority must be issued before entities make their sale or lease offers for land in Arizona.

[Click here to return to the Table of Contents](#)