

**Arizona Department of Administration**  
**Financial Services**

A.R.S. § 41-722 and 41-2511

	<b>FY 2001 Actual</b>	<b>FY 2002 Estimate</b>	<b>FY 2003 Approved</b>
<b>PROGRAM BUDGET</b>			
Full Time Equivalent Positions	109.2	102.2	92.2
Financial Services			
<u>Subprograms</u>			
State Procurement	1,626,000	1,775,000	1,865,000
General Accounting	4,743,700	5,780,400	6,183,100
ENSCO SLI	4,586,700	4,586,700	4,586,100
Arizona Financial Information			
System SLI	2,549,500	1,906,100	1,934,500 <sup>1/</sup>
<u>Subprogram Subtotal</u>	<u>11,879,900</u>	<u>12,273,200</u>	<u>12,703,700</u>
<b>SUBTOTAL</b>	<b>13,505,900</b>	<b>14,048,200</b>	<b>14,568,700</b>
<b>Additional Appropriations -</b>			
Budget Reconciliation; 2002, Chapter 321	0	184,300	0
<b>TOTAL APPROPRIATIONS</b>	<b>13,505,900</b>	<b>14,232,500</b>	<b>14,568,700 <sup>2/</sup></b>
<b>FUND SOURCES</b>			
General Fund	13,454,800	13,774,100	14,101,600
<u>Other Appropriated Funds</u>			
Risk Management Fund	0	391,400	391,400
Special Employee Health Insurance			
Trust Fund	51,100	67,000	75,700
<u>Subtotal - Other Appropriated Funds</u>	<u>51,100</u>	<u>458,400</u>	<u>467,100</u>
<b>TOTAL APPROPRIATIONS</b>	<b>13,505,900</b>	<b>14,232,500</b>	<b>14,568,700</b>

**COST CENTER DESCRIPTION** — *Financial Services includes the General Accounting Office, which maintains the state's financial records, provides accounting services to agencies, and oversees state compliance with financial requirements and appropriation authority; and the State Procurement Office, which provides purchasing services and oversees procurement for agencies.*

<b>PERFORMANCE MEASURES</b>	FY 1999	FY 2000	FY 2001	FY 2002-03
	Est./Actual	Est./Actual	Est./Actual	Estimate
• Average cycle time for requests for proposal (RFP) (in days)	80/87	80/93	80/70	80
• Customer satisfaction rating for the quality of contracts (Scale 1-8)	NA/5.6	NA/5.4	6.0/5.71	6.0
• Customer satisfaction rating for purchasing services (Scale 1-8)	6.0/7.4	6.2/7.4	7.4/6.47	7.5
• Customer satisfaction rating for the administration of the payroll process (Scale 1-8)	6.2/6.0	6.4/6.5	6.6/7.32	6.6
• Customer satisfaction rating for the operation of AFIS (Scale 1-8)	6.0/5.4	6.2/5.4	6.4/NA	6.0

<sup>1/</sup> The department may collect an amount of not to exceed \$762,600 from other funding sources, excluding Federal Funds, to recover pro rata costs of operating AFIS II. All AFIS II operating costs below \$3,312,100 shall be proportionately distributed among all contributing funding sources, including the state General Fund. (General Appropriation Act footnote)

<sup>2/</sup> General Appropriation Act (Laws 2002, Chapter 327) funds are appropriated as a Lump Sum by Fund with ENSCO and Arizona Financial Information System Special Line Items.

**State Procurement Subprogram** — This subprogram conducts procurements, including statewide contracts, for all state agencies and establishes and administers procurement policies and procedures. The approved amount is funded from the General Fund and the Special Employee Health Insurance Trust Fund.

**General Accounting Subprogram** — This subprogram provides financial services to state agencies including operation of the Arizona Financial Information System (AFIS) and the payroll portion of the Human Resources Management System (HRMS), and oversight of state compliance with financial requirements and appropriation authority. The approved amount is funded from the General Fund.

**ENSCO Special Line Item** — Monies in this line item are used to pay the lease-purchase payment requirements for the acquisition of the ENSCO site. The state secured lease-purchase financing of \$55,825,000 in October 1991 to settle with ENSCO and acquire its partially constructed hazardous waste treatment site in Mobile, Arizona. Payments will be required through the year 2011. The approved appropriation is funded from the General Fund.

**Arizona Financial Information System Special Line Item** — Monies in this line item are used to fund the General Fund cost of operating the statewide accounting system. The department will also collect up to \$762,600 from other funding sources, excluding the General Fund and Federal Funds, to supplement the cost of operating AFIS. This authority is provided in a General Appropriation Act footnote.

**Additional Appropriations:** Budget Reconciliation: 2002 (Chapter 321) — This bill appropriates a total of \$184,300 from the General Fund to the Arizona Department of Administration (ADOA) in FY 2002 for various individuals and groups to settle claims against the state. This includes \$181,978 in direct General Fund appropriations, and \$2,328 which is transferred from various Other Funds to the General Fund and then appropriated from the General Fund to ADOA. This chapter amends Chapter 6, which refers to Named Claimants.

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