

Department of Transportation
Administration

A.R.S. § 28-101

	FY 2000 Actual	FY 2001 Estimate	FY 2002 Approved	FY 2003 Approved
PROGRAM BUDGET				
Full Time Equivalent Positions Administration	476.0	480.0	467.0	452.0
<u>Subprograms</u>				
Director's Office/Transportation Board	551,000	578,100	593,600	617,900
Transportation Support Services	44,556,700	46,350,600	55,322,800	50,682,900
Attorney General Legal Services SLI	1,971,300	1,989,200	2,045,100	2,148,800
<i>Subprogram Subtotal</i>	<u>46,528,000</u>	<u>48,339,800</u>	<u>57,367,900</u>	<u>52,831,700</u>
TOTAL APPROPRIATIONS	47,079,000	48,917,900	57,961,500 ^{1/}	53,449,600 ^{1/}
FUND SOURCES				
State Highway Fund	47,033,800	48,793,500	57,912,800	53,398,900
Transportation Department Equipment Fund	0	78,000	0	0
Air Quality Fund	45,200	46,400	48,700	50,700
<i>Subtotal - Other Appropriated Funds</i>	<u>47,079,000</u>	<u>48,917,900</u>	<u>57,961,500</u>	<u>53,449,600</u>
TOTAL APPROPRIATIONS	47,079,000	48,917,900	57,961,500	53,449,600

COST CENTER DESCRIPTION — Administration establishes and provides policy, guidance and overall direction to the department. It provides financial, data processing and administrative support for the department, including audit and analysis, community relations, affirmative action, and legal assistance.

PERFORMANCE MEASURES	FY 1999 Est./Actual	FY 2000 Est./Actual	FY 2001 Estimate	FY 2002-03 Estimate
• External customer satisfaction rating based on annual survey (Scale 1-10)	NA	NA	8.5	8.6/8.7
• % that Highway User Revenue Fund actual revenues exceed forecast	+2/+4.6	+2/(0.3)	+2	+2
• % that Maricopa Regional Area Road Fund actual revenues exceed forecast	+4/+1.1	+4/+0.8	+2	+2
• % of agency staff turnover	14.7	14.6	14.5	13.8
• Administration as a % of total cost	NA	15.07/NA	15.14	16.5/16.1

Director's Office/Transportation Board Subprogram — The Director oversees and provides overall direction to the department. The Transportation Board oversees the planning, design, construction, and distribution of state funds for capital projects to improve and expand the state highway system and public airports. The subprogram is funded from the State Highway Fund.

Transportation Support Services Subprogram — This subprogram supports the department in areas such as personnel services, public information, safety programs, accounting and auditing, bonding, mail and printing, facilities management, agency motor pool, risk

management. The subprogram is funded from the State Highway Fund, from the Transportation Department Equipment Fund, and from the Air Quality Fund.

Rent — The approved amount includes a FY 2002 State Highway Fund increase of \$1,160,300 above FY 2001 and a FY 2003 State Highway Fund increase of \$1,202,000 above FY 2001 for rent at the Arizona Department of Transportation's (ADOT) East Washington Street facility. The FY 2002 increase includes a total transfer-in of \$839,100 from other programs (\$810,500 from Motor Vehicle and \$28,600 from Highways), and an increase in rent of \$321,200. The East Washington Street facility is

^{1/} General Appropriation Act funds are appropriated as a Lump Sum by Program.

occupied by the Administration, Highways and Motor Vehicle programs. The FY 2003 increase continues the \$839,100 transfer-in and includes an increase in rent of \$362,900 above FY 2001.

Mainframe Consolidation — The approved amount includes a FY2002 State Highway Fund increase of \$1,002,700 above FY 2001 and a FY 2003 State Highway Fund increase of \$56,300 above FY 2001 and a decrease of (15) FTE Positions below FY 2001 due to consolidating ADOT's mainframe computer system into the state's central data center. The Arizona Department of Administration (ADOA) will administer the consolidated data center and will allocate their costs to ADOT and all other participating agencies. The decrease in FY 2003 is due to anticipated savings from the amount the agency currently expends to maintain their individual system.

Phone System — The approved amount includes a FY 2002 State Highway Fund increase of \$826,900 above FY 2001 and a FY 2003 State Highway Fund increase of \$581,200 above FY 2001 for replacement of ADOT's main phone system, which is 17 years old and has reached its capacity. The FY 2003 increase is lower due to the elimination of one-time contract services for the installation of the system. The FY 2002 and FY 2003 increases include \$410,100 for annual loan payments on \$1,681,700 of replacement equipment. These annual loan payments of \$410,100 would run for 5 years through FY2006 for a total replacement equipment cost of \$2,050,500. The Information Technology Authorization Committee (ITAC) approved ADOT's phone system replacement plan on March 17, 1999, with the condition that ADOT's implementation must be coordinated with, and approved by, the Arizona Telecommunications System (ATS) group of the Arizona Department of Administration.

Motor Pool — The approved amount includes a State Highway Fund increase of \$38,500 in both FY 2002 and FY 2003 above FY 2001 for a 6.1% increase in vehicle and heavy equipment rental rates by the ADOT motor pool. (For more information see *Highways*.)

Wide Area Network — The approved amount includes a FY 2003 State Highway Fund decrease of \$(1,116,200) below FY2001 due to the completion of installment/purchase payments on ADOT's wide area network. ADOT will make their third and final annual payment of \$1,116,200 to upgrade their wide area network in FY 2002.

Personal Computers — The approved amount includes a FY 2003 State Highway Fund decrease of \$(2,701,800) below FY 2001 due to the completion of ADOT's 4-year plan to replace their personal computers.

The approved amount also includes a Transportation Department Equipment Fund decrease of \$(78,000) in both FY 2002 and FY 2003 from FY 2001 due to the transfer-out of personal computer replacement monies to the Highways program. Beginning in FY 2000 a total of \$1,165,000 was centralized in the Administration program for the funding, acquisition and control of replacement personal computer equipment departmentwide. The \$1,165,000 included \$78,000 appropriated from the Transportation Department Equipment Fund. The total approved amount in both FY 2002 and FY 2003 continues to be \$1,165,000 for departmentwide personal computer replacement. This transfer simplifies accounting for the \$78,000 by returning the money to the Vehicles and Heavy Equipment subprogram in the Highways program, and having ADOT account for the use of the money internally for centralized personal computer replacement.

FTE Positions — The approved amount includes a State Highway Fund decrease of \$(7,300) and (2) FTE Positions in both FY 2002 and FY 2003 from FY 2001 to fund ADOT's reclassification of civil rights and human resources FTE Positions in FY 2000.

The approved amount also includes a State Highway Fund decrease of \$(35,000) and (1) FTE Position in both FY 2002 and FY 2003 from FY 2001 due to the transfer-out of (1) Grounds Supervisor FTE Position to the Highways program. This FTE Position handles landscaping at ADOT's main campus. In Highways this FTE Position can be more closely aligned with the rest of ADOT's statewide landscaping resources.

The approved amount includes a State Highway Fund decrease of \$(481,500) and (10) FTE Revenue Auditor Positions in both FY 2002 and FY 2003 below FY 2001 due to the removal of the weight-distance tax audit requirement.

Computer Upgrades — The approved amount includes a State Highway Fund decrease of \$(240,300) in both FY 2002 and FY 2003 below FY 2001 due to the completion of 2 installment/purchase loans for computer equipment. ADOT made their third and final annual payment of \$138,600 to upgrade their computer network and of \$101,700 to upgrade their mainframe peripherals in FY 2001.

Attorney General Legal Services Special Line Item — Monies in this line item allow the Attorney General to provide legal services to the department, such as litigating cases, reviewing legal documents and proposed administrative rules, and issuing legal opinions. The line item is funded from the State Highway Fund.

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