

**Board of Behavioral Health Examiners**

A.R.S. § 32-3251

Executive Director: Debra Rinaudo

JLBC Analyst: Gina Guarascio

	<b>FY 2000 Actual</b>	<b>FY 2001 Estimate</b>	<b>FY 2002 Approved</b>	<b>FY 2003 Approved</b>
<b>PROGRAM BUDGET</b>				
Board of Behavioral Health Examiners	497,700	587,300	673,000	724,000
Contingency SLI	0	3,000	0	0
<b>TOTAL APPROPRIATIONS</b>	<b>497,700</b>	<b>590,300</b>	<b>673,000</b>	<b>724,000</b>
<b>OPERATING BUDGET</b>				
Full Time Equivalent Positions	0.0	11.0	12.0	13.0
Personal Services	264,300	333,900	381,000	425,900
Employee Related Expenditures	51,800	64,000	93,100	97,000
Professional and Outside Services	20,500	44,700	45,300	45,300
Travel - In State	9,300	10,000	10,000	10,000
Travel - Out of State	1,300	8,300	8,300	8,300
Other Operating Expenditures	140,800	110,100	132,200	134,400
Equipment	9,700	16,300	3,100	3,100
<i>Operating Subtotal</i>	497,700	587,300	673,000	724,000
Special Line Items (SLI)	0	3,000	0	0
<b>TOTAL APPROPRIATIONS</b>	<b>497,700</b>	<b>590,300</b>	<b>673,000</b> <sup>1/2/</sup>	<b>724,000</b> <sup>2/</sup>
<b>FUND SOURCES</b>				
Board of Behavioral Health Examiners Fund	497,700	590,300	673,000	724,000
<i>Subtotal - Other Appropriated Funds</i>	497,700	590,300	673,000	724,000
<b>TOTAL APPROPRIATIONS</b>	<b>497,700</b>	<b>590,300</b>	<b>673,000</b>	<b>724,000</b>

**AGENCY DESCRIPTION** — *The board certifies and regulates behavioral health professionals in the fields of social work, counseling, marriage and family therapy, and substance abuse counseling.*

<b>PERFORMANCE MEASURES</b>	FY 1999	FY 2000	FY 2001	FY 2002-03
	Est./Actual	Est./Actual	Estimate	Estimate
• Number of licenses issued (new and existing) *	NA	NA/4,798	5,348	5,724/6,100
• Number of complaints received about licensees	60/30	75/60	65	65
• Average days to resolve a complaint	NA	NA/400	300	180
• Number of inspections/investigations	NA	NA	48	48
• Average days to renew a license (from receipt of application to issuance)	NA/150	120/60	30	30
• Administration as a % of total cost	NA	NA	13	13/14
• Customer satisfaction rating (scale 1-8)	NA	NA	6.0	6.0

\*The board does not provide licenses; certification for behavioral health professionals is voluntary.

1/ This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2003. (General Appropriation Act footnote)

2/ General Appropriation Act funds are appropriated as a Lump Sum by Agency.

**Complaint Investigations** — The approved amount includes a FY 2002 increase of \$36,100 and 1 FTE Position above FY 2001 and a FY 2003 increase of \$33,000 and 1 FTE Position above FY 2001 for an assistant investigator position. The board currently has a 9-month backlog of complaints awaiting investigation. The FY 2003 increase is lower due to the elimination of one-time equipment.

**Credentialing Specialist** — The approved amount also includes a FY 2003 increase of \$34,000 and 1 FTE Position above FY 2001 for a credentialing specialist position. Currently, the board has 1 FTE Position devoted to processing certification renewals and certification verification requests from employers and insurance companies regarding behavioral health professionals. The board projects a 27% increase in renewals and verifications by 2003.

**Executive Director Salary Increase** — The approved amount includes an increase of \$13,400 in both FY 2002 and FY 2003 above FY 2001 to fund a salary increase and Employee Related Expenses for the Executive Director.

**Contingency Special Line Item** — Pursuant to a footnote in the General Appropriation Act, this Special Line Item provides an additional 20% of annual expenditures or \$50,000, whichever is greater, for unanticipated costs for FY 2001 only. The footnote requires a review by the Joint Legislative Budget Committee prior to expenditure of the contingency amounts. This SLI has been eliminated in FY 2002 and FY 2003.

At its May 31, 2001 meeting, the Joint Legislative Budget Committee approved the expenditure of \$3,000 in FY 2001 from the Contingency SLI for increased charges to the Office of Administrative Hearings (OAH). Only the amount approved by the Committee for expenditure is displayed. The increased charges are due to a new OAH cost allocation plan in which all agencies utilizing OAH services are charged based on actual usage. The FY 2001 base budget included \$200, for a total OAH charge of \$3,200. The approved amounts for FY 2002 and FY 2003 reflect a decrease of \$(2,400) below the FY 2001 amount, and are shown in the agency's operating budget. In all three years, it is the intent of the Legislature that the agency pay the total amount charged under the cost allocation plan.

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