

## **Communications Advisor**

The Republican Caucus at the Arizona House of Representatives invites applications for a Communications Advisor beginning in September 2015.

The Communications and Policy Advisor will report to the Majority Strategy Office and Press Secretary. Responsibilities include:

- Acting as the lead social media liaison
- Bill tracking
- Providing updates on legislation of interest
- Fielding media calls
- Basic press release writing and research
- Media monitoring
- Building and maintaining press lists
- Photographing events
- Acting as back-up Press Secretary as needed
- Special Projects as assigned

Applicants must demonstrate strong social media skills and the ability to write speeches, talking points and press releases. Strong consideration will be given to those with prior legislative experience and who can demonstrate social media and news media skills and public relations or communications experience, preferably in the political arena. Multi-tasking a must, and the preferred candidate will have technology experience, hopefully including minor graphic design abilities.

Minimum qualifications: A bachelor's degree in communications, journalism, public relations, political science, public administration, or related field.

Salary is commensurate with experience. Excellent benefits include membership in the Arizona State Retirement System, health insurance and optional deferred compensation and medical reimbursement account.

Send resume by Friday, July 31, 2015 to [HouseJobs@azleg.gov](mailto:HouseJobs@azleg.gov).