2013 ARIZONA LEGISLATIVE LEGAL INTERNSHIP PROGRAM APPLICATION (ASU Law Students)

The 2013 legislative session begins on January 14, 2013.

INSTRUCTIONS

You must submit ALL of the following items to Career Planning and Placement by **12:00 noon, Friday, October 5, 2012** to qualify for consideration for the 2013 Legal Internship Program:

- Completed and signed application.
- Resume.
- Two letters of reference from people who can discuss your legal or academic skills. Include at least one letter from a previous employer in the legal field, if possible.
- A short personal statement of interest in the program, approximately one page.
- A brief (not more than two pages) writing sample (short legal memorandum prepared for a legal employer, if possible) that demonstrates your legal research and writing skills. If this is not possible, a sample not more than five pages that includes legal research and analysis.
- An unofficial copy of your transcript.*

*You will be required to provide an official transcript if you are selected for an interview.

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***APPLICATION DEADLINE*: Friday, October 5, 2012 – 12:00 noon**

PERSONAL INFORMATION
NAME:
ADDRESS:
TELEPHONE: ( ) **E-MAIL ADDRESS:**
Are you a registered voter? Yes ☐ No ☐ **Political Affiliation:**
Activities (student organizations, community affairs, political activities, etc.):
Other information bearing on your qualifications (honors, scholarships, publications, travels, etc.):
Have you ever been convicted of a felony? Yes ☐ No ☐ **If yes, explain:**
Are you related to an Arizona elected or appointed official? If yes, who?
How did you hear about the Legislative Legal Internship Program?
If selected for the program, will you attend classes during the spring semester of 2013? **Yes ☐ No ☐**
If yes, which classes, including class days and times if possible, do you expect to take (include moot court and law review)?

EDUCATION INFORMATION	
Current Educational Institution:	
Date Entered:	**Scheduled Graduation Date:**
Current Cumulative Grade Point Average:	

List other colleges and universities attended, beginning with the most recent:

INSTITUTION:	DATES ATTENDED:	DEGREE AWARDED:	DATE:

EMPLOYMENT HISTORY

List employment record chronologically beginning with most recent:

EMPLOYER:	LOCATION:	POSITION:	DATES:

The Legal Internship requires work at the Capitol. Early morning and late night meetings sometimes occur and your attendance may be required (class schedule permitting). There are NO holidays and NO spring break during the session – are you prepared and able to make this commitment? Yes ☐ No ☐

I hereby certify that all entries on this application form and attachments are true and complete and I agree and understand that any falsification of information, regardless of the time of discovery, may cause forfeiture on my part to any participation in the Legislative Legal Internship Program. I understand that information on this application form or in attachments is subject to verification and I consent to references, former employers and educational institutions listed being contacted regarding this application. I further authorize the Arizona Legislature to rely upon and use, as it sees fit, any information received from those contacts. I authorize the Arizona Legislature to conduct a criminal history records check. I further certify that I will be available and can participate a minimum of 20 hours per week at the Capitol in the Legislative Legal Internship Program for a period not to exceed 18 weeks beginning January 14, 2013.

Signed:_____ **Date:**_____